WIB POLICY MEMORANDUM

TO: WIB Subrecipients
    WIB Staff

SUBJECT: Additional Included Income Sources Used in Determining the Low-income Status for the WIOA Title I Adult, In-School Youth, and Out-of-School Youth Programs

EXECUTIVE SUMMARY

This policy memo provides revised guidance for which income sources should be included when determining the low-income status of individuals for the WIOA Adult, Youth In-School, and Youth Out-of-School Programs.

This policy memorandum contains no locally-imposed requirements.

Effective immediately, all Subrecipients are required to follow the guidelines outlined in this policy memorandum which adds to the list of included sources of income in the WIB WIA Title I Eligibility Technical Assistance Guide (TAG) Determining Low-Income Status - Income Sources section on page 35.

DURATION:

This Policy Memorandum is in effect until the WIB WIA Title I Eligibility TAG is revised.

REFERENCES:

- Workforce Innovation & Opportunity Act (WIOA) (Public Law 113 – 128) Section 3(36)
- USDOL ETA WIOA Training and Employment Guidance Letter (TEGL) 19-16 Guidance on Services provided through the Adult and Dislocated Worker Programs under the WIOA
- TEGL 21-16 Third WIOA Title I Youth Formula Program Guidance
- WIB Directive TUL 14-06 WIA Title IB Eligibility Technical Assistance Guide

BACKGROUND:

What counts as income when determining an individual's low-income status has changed under WIOA. Under WIOA, there is no exclusion of payments for unemployment compensation, child support payments, and old-age survivors insurance benefits from the...
income calculations for determining if an individual is low-income. These exclusions that were previously provided under WIA sec. 101(25) no longer apply. (TEGL 19-16)

POLICY AND PROCEDURES:

When determining an individual’s eligibility based on low-income status for the WIOA Title I Adult, Youth In-School, and Youth Out-of-School Programs, the following sources of income are included in the income calculation:

- Unemployment compensation
- Child support payments
- Old-age survivors insurance benefits

ACTION:

Please bring this policy memorandum to the attention of all WIB Subrecipients and WIB Staff.

INQUIRIES:

Please direct inquiries regarding this policy memo to the WIB at (559) 713-5200.

Adam Peck
Executive Director

AP:DM: