



WORKFORCE INVESTMENT BOARD PROGRAM & EVALUATION COMMITTEE BOARD

August 5, 2025, Minutes

Committee Members Present: Randy Baerg-Chair, Rodney Wilson

Committee Members Absent: Sandra Bullard, Gamaliel Aguilar

1. **Call to Order:** Chair Randy Baerg called the meeting to order at 8:01 a.m.
2. **Public Comment:** Chair Randy Baerg called the public comments. None Presented
3. **Consent Items:**

Program & Evaluation Committee Meeting Minutes

- a. Approve June 9, 2025, Program & Evaluation Committee Minutes.

Unable to make a motion as quorum was not met.

4. **Information/Discussion Items:**

- a. Review State and Local Performance and Expenditure Report Card (PY 24-25 Quarter 4) WIOA Youth Services by Subrecipient:
 - i. Tulare County Office of Education for Employment and Education (TCOE/SEE) for Area I-Porterville, Lindsay, Strathmore, Terra Bella, and Woodlake
 - ii. Community Services Employment Training (CSET) for Area II-Tulare, Earlimart, Pixley, Tipton
 - iii. Community Services Employment Training (CSET) for Area III-Visalia, Goshen
 - iv. Community Services Employment Training (CSET) for Area IV-Dinuba, Cutler, Orsi
 - v. Proteus, Inc. for Area V-Exeter, Farmersville, Ivanhoe, Woodlake
- b. Review State and Local Performance and Expenditure Report Card (PY 24/25 Quarter 4) WIOA Career Services by Subrecipient.
 - i. Community Services Employment Training (CSET) for the Employment Connection Center in Visalia

- ii. Community Services Employment Training (CSET) for the Employment Connection Center in Porterville
- iii. Community Services Employment Training (CSET) for the Employment Connection affiliate site in Tulare
- iv. Proteus, Inc. for the Employment Connection affiliate site in Dinuba

c. Navigate Annual Employment Connection and Youth@Work Summit

On July 16-17, 2025, WIB and Subrecipient staff attended the Navigate Summit to launch the PY 2025-2026 WIOA Title I contract delivery of services.

i. Employment Connection Career Navigation Model

- Presenters from West Michigan Works
- Evidence based Career Pathways Model
- Coaching Competencies
- Case Study Activities

7 Step Coaching Model:

Intake, Coaching, Support, Research Education & Training. Working toward credentials, Profiles and Employment.

ii. Coaching Competencies

- Honor the Role of Coach
- Being Fully Present
- Build Real Rapport
- Practice Active Listening
- Ask Powerful Questions
- Communicate Clearly and Kindly
- Create Awareness

iii. PY 25-26 Career Services & Youth Services Contract Training

- Provided an overview of the contract
- Conducted interactive activities
- Concluded with a co-design presentation

d. Success Stories

Youth@Work – Ramon

Career Services – Ethan

Next Meeting Date: November 5, 2025, at 3:00 p.m.

5. **Good of the Order/Adjourn:** There being no further business, the meeting was adjourned by Randy Baerg, at 8:17 a.m.