



WORKFORCE INVESTMENT BOARD PROGRAM & EVALUATION COMMITTEE MEETING AGENDA

Monday, May 4, 2026, 8:00 a.m. – 9:00 a.m.

Workforce Investment Board of Tulare County

309 W. Main Street, Suite 130, Visalia, CA

REMOTE ACCESS: To participate remotely, please join the meeting via Zoom Webinar: [Join the WIB Webinar](#)

1. CALL MEETING TO ORDER

2. PUBLIC COMMENTS (Three minutes per speaker; fifteen minutes total for general public comment.)

Any member of the public wishing to address the Program & Evaluation Committee on a matter within its jurisdiction may do so during the general public comment period. The Program & Evaluation Committee may not discuss or take action on items not listed on the Agenda. For items listed on the Agenda, public comment will be taken when the item is considered. Speakers are asked to state their name for the record. The Chair may limit the total time for public comment as needed.

3. CONSENT ITEMS – Items listed under the Consent Calendar are considered routine and will be approved by a single motion. A Committee member or member of the public may request that an item be removed for separate discussion and possible action. Items removed from the Consent Calendar will be considered under Regular Items at the direction of the Chair.

a. Program & Evaluation Committee Meeting Minutes

- i. Approve February 2, 2026, Program & Evaluation Committee Minutes
- ii. Approve April 8, 2026, Program & Evaluation Committee Minutes

4. INFORMATION/DISCUSSION

a. Review State and Local Performance and Expenditure Report Card (PY 25-26 Quarter 3) WIOA Youth Services by Subrecipient:

- i. Community Services Employment Training (CSET) for West Region – Visalia, Balance of County
- ii. Proteus, Inc. for East Region – Porterville, Balance of County

- iii. Review State and Local Performance and Expenditure Report Card (CY 26 Quarter 1) WIOA In-School Youth Leadership, Education, and Pathways to Employment (LEAP)
- b. Review Local Performance and Expenditure Report Card (PY 25-26 Quarter 3) WIOA Career Services by Subrecipient:
 - i. Community Services Employment Training (CSET) for West Region - Visalia, Tulare, and rural communities
 - ii. Proteus, Inc. for East Region - Porterville, Dinuba, and rural communities
- c. Review TUL 24-06 Risk Assessment Results WIOA Career & Youth Services by Subrecipient:
 - i. Community Services Employment Training (CSET) for West Region - Visalia, Tulare and rural communities and Balance of County
 - ii. Proteus, Inc. for East Region - Porterville, Dinuba, and rural communities and Balance of County

5. REGULAR ITEM

- a. Approve a Recommendation to the WIB to Renew Subrecipient Agreements for PY 2026-2027 WIOA Title I Adult, Dislocated Worker, and Youth Services
 - I. Recommend renewing agreements for PY 2026-2027 WIOA Title I Adult, Dislocated Worker Career Services for the following Subrecipients:
 - i. Community Services Employment Training (CSET) for West Region – Visalia, Tulare, and rural communities
 - ii. Proteus, Inc. for East Region – Porterville, Dinuba, and rural communities
 - II. Recommend renewing agreements for PY 2026-2027 WIOA Title I Youth Services for the following Subrecipients:
 - i. Community Services Employment Training (CSET) for West Region – Visalia, Balance of County
 - ii. Proteus, Inc. for East Region – Porterville, Balance of County

6. GOOD OF THE ORDER/ADJOURN

ACCOMMODATIONS: In compliance with the Americans with Disabilities Act (ADA), if you require special assistance to participate in this meeting, please contact Laura Gonzalez at (559) 713-5200 or laura.gonzalez@tularewib.org during normal business hours. Requests made at least forty-eight (48) hours in advance will help ensure appropriate accommodations can be arranged.

AGENDA MATERIALS: Agenda packets and supporting documents related to items on this Agenda are available at www.tularewib.org and for public inspection at the Workforce Investment Board office, 309 W. Main Street, Suite 120, Visalia, CA, during normal business hours.



WORKFORCE INVESTMENT BOARD
of TULARE COUNTY
PROGRAM & EVALUATION COMMITTEE

MINUTES

Monday, February 2, 2026, Minutes

Committee Members Present: Randy Baerg-Chair, Gamaliel Aguilar, Sandra Bullard, Jeffery Hudson-Covolo

Committee Members Absent: Rodney Wilson

1. **Call Meeting to Order:** Chair Randy Baerg called the meeting to order at 8:06 a.m.
2. **Public Comment:** Chair Randy Baerg called for public comment: No public comments were received.
3. **Consent Items:**
 - a. Program & Evaluation Committee Meeting Minutes
Approve November 5, 2025, Program & Evaluation Committee Minutes
 - i. A motion was made by Sandra Bullard and seconded by Gamaliel Aguilar to approve the consent item. The motion carried by unanimous vote.
4. **Information/Discussion Items:**
 - a. Welcome Jeff Hudson-Covolo, Program & Evaluation Committee Member
 - b. Review State and Local Performance and Expenditure Report Card PY 25-26 Quarter 2) WIOA Youth Services by Subrecipient

WIB staff provided an overview of the following items:
 - i. Community Services Employment Training (CSET) for West Region -Visalia Balance of County
 - ii. Proteus, Inc. for East Region-Porterville, Balance of County
 - c. Review State and Local Performance and Expenditure Report Card (PY 25-26 Quarter 2) WIOA Career Services by Subrecipient

WIB staff provided an overview of the following items:

- i. Community Services Employment Training (CSET) for West Region-Visalia, Tulare and rural communities
 - ii. Proteus, Inc. for East Region-Porterville, Dinuba, and rural communities
- d. Overview of Subrecipient Monitoring Reviews for Career and Youth Services for (PY 24-25) and Preliminary Report-Out for PY 25-26 Special Grants

WIB staff provided an overview of the following items:

- i. Summary of monitoring outcomes for PY 24-25 Career and Youth Service
 - ii. Summary of preliminary monitoring outcomes for PY 25-26 Special Grants
 - iii. Update on monitoring reports changes.
- e. PY 2025-26 Mid-Year Assessment of WIOA Title I Career & Youth Service Deliver

WIB staff provide an overview of the following items:

- i. WIB Staff will conduct a mid-year pulse of WIOA Adult and Youth Services delivery and will report results to the Program and Evaluation Committee in the third quarter to inform next steps and shifts for PY 26-27 WIOA contracts.
- f. Success Stories

WIB staff shared the following success stories:

- i. Youth@Work - Christopher
 - ii. Career Services – Anthony

5. **Good of The Order/Adjourn:** There being no further business, the meeting was adjourned by Chair Randy Baerg at 8:55 a.m.

PEC Meetings 2026

- April 8 at 8:30 (following the WIB Board meeting)
- May 4 at 8:00 a.m.
- August 3 at 8:00 a.m.
- November 9 at 8:00 a.m.



WORKFORCE INVESTMENT BOARD PROGRAM & EVALUATION COMMITTEE

MINUTES

Wednesday, April 8, 2026

COMMITTEE MEMBERS PRESENT: Randy Baerg-Chair, Rodney Wilson

COMMITTEE MEMBERS ABSENT: Gamaliel Aguilar, Sandra Bullard, Jeffery Hudson-Covolo

1. **CALL MEETING TO ORDER:** Chair Randy Baerg called the meeting to order at 8:36 a.m.
2. **PUBLIC COMMENT:** Chair Randy Baerg called for public comment. No public comments were received.
3. **CONSENT ITEMS:**

- a. Program & Evaluation Committee Meeting Minutes
Approve February 2, 2026, Program & Evaluation Committee Minutes

A quorum was not met; no action was taken.

4. **INFORMATION/DISCUSSION:**

- a. Review State and Local Performance and Expenditure Reports Card (PY 25-26 July-February) WIOA Youth Services by Subrecipient

WIB staff provided an overview of the following items:

- i. Performance and expenditures for Community Services Employment Training (CSET) for West Region-Visalia, Balance of County
- ii. Performance and expenditures Proteus, Inc. for East Region-Porterville, Balance of County

- b. Review State and Local Performance and Expenditure Report Card PY 25-26 July-February) WIOA Career Services by Subrecipient.

WIB staff provided an overview of the following items:

- i. Performance and expenditures for Community Services Employment Training (CSET) for West Region-Visalia, Tulare and rural communities
- ii. Performance and expenditures for Proteus, Inc. for East Region-Porterville, Dinuba, and rural communities

c. Review Mid-Year Assessment of PY 2025-2026 WIOA Title Career & Youth Services Contracts

i. Strategies Driving Success

Staff highlighted:

- Increased enrollments, including dislocated workers,
- Successful youth transitions to OJT
- Growth in subsidized employment and scholarships
- Improved CalJOBS referrals
- Stronger team coordination
- Increased employer engagement and service access, including rural areas.

ii. Challenges-Priorities for Growth

Staff identified:

- Inconsistent policy application
- Limited work-based training for adults and dislocated workers
- Data entry issues impacting performance outcomes
- Communication gaps across teams
- Limited rural services and employer engagement
- Need for stronger alignment between youth and career services.

d. Review Proposed Shifts for PY 2026-2027 WIOA Contract Redesign

i. Training the Trainer for Leaders

Proposal to strengthen leadership capacity, improve training consistency, and reinforce understanding of policies and data entry requirements.

ii. Structured Communication System

Proposal to implement a structured communication process with designated leads to ensure timely and consistent sharing of information.

iii. Rural Service Strategies

Proposal to enhance rural services through clarified roles, increased training, expanded service hours, and strengthened partnerships.

iv. Service Delivery Gaps

Staff identified gaps in work-based training for Adults and Dislocated Workers and proposed:

- Expanding work-based training
- Standardizing work-readiness curriculum
- Reducing policy barriers.

5. **GOOD OF THE ORDER/ADJOURN:** There being no further business, the meeting was adjourned by Chair Randy Baerg at 9:30 a.m.

WIOA Youth Regional Report Card
July 1, 2025-March 31, 2026
WIOA Key Results by Subrecipient

OBJECTIVE	KEY RESULTS		System Results Q3	Proteus, Inc. EAST Region		CSET West Region	
				Comprehensive	BOC	Comprehensive	BOC
New Enrollment	NEW ENROLLMENTS (CalJOBS 433) - Distinct Users (WIOA OSY)	Planned	226	49	63	45	69
		Actual	393	117	120	60	96
		POP	174%	239%	190%	133%	139%
OKR 1 BUILDING ESSENTIAL SKILLS AND EXPERIENCE NEEDED	A.Total number of participants who enrolled in a Work Experience (OSY)	Planned	106	23	23	25	35
		Actual	130	29	32	32	37
		POP	123%	126%	139%	128%	106%
	B. Percent of young adults who enrolled in a work experience and either gain employment, education, or training during participation (30 percent)	Planned	39	9	10	10	11
		Actual	35	9	8	6	12
		POP	90%	103%	100%	63%	108%
OKR 2 INCREASE EDUCATION OR TECHNICAL SKILLS	A. Total number of young adults enrolled in any education or training (B+C+D)	Planned	70	19	24	11	16
		Actual	90	34	21	12	23
		POP	129%	179%	88%	109%	144%
	B. Total number of young adults enrolled in any education or training (Not enrolled in either C or D) (Local Status "Enrollment into Education or Training")	Planned	27	6	13	3	5
		Actual	43	17	13	4	9
		POP	159%	283%	100%	133%	180%
	C. Total number of young adults enrolled in a WIOA Youth funded OST (Activity Code 416)	Planned	21	5	6	4	6
		Actual	25	9	7	2	7
		POP	119%	180%	117%	50%	117%
	D. Number of young adults enrolled in a high school diploma or high school equivalency (Activity 429 or 418)	Planned	22	8	5	4	5
		Actual	22	8	1	6	7
		POP	100%	100%	20%	150%	140%
E. Percent of young adults enrolled in occupational skills training activity who were employed in the 2nd quarter after exit (66%) Cohort Period: 10/01/2024-12/31/2024	POP	121%	129%		152%		
	POP	\$12,523	\$13,249		\$6,314		
OKR 3 ESTABLISH A TALENT POOL	A. Percent of participants who enrolled in the talent pool (15 percent)	Planned	59	18	18	9	14
		Actual	55	20	10	11	14
		POP	94%	114%	56%	122%	100%
OKR 4 HIGH QUALITY CANDIDATES	A. Percent of young adults retained by the employer following the work experience (rate at 18 percent of WEX enrollments) (Local Status "WEX Retained")	Planned	13	3	3	4	4
		Actual	27	7	6	6	8
		POP	208%	278%	196%	167%	212%
OKR 5 CUSTOMER EXPERIENCE	A. Number of system wide surveys received B. Average customer satisfaction survey for young adults C. Number of Standard Operating Procedures (SOPs) co-designed and established by the WIB and Subrecipient for 3-5 key processes and or staff roles	Actual	54	39	2	13	0
		Actual	90%	92%	94%	84%	0%
		Prototype: No Data to Report					
WIOA Expenditures	Total Work Experience Expenditures	Planned	\$557,000	\$103,000	\$103,000	\$162,000	\$189,000
		Actual	\$386,207	\$82,711	\$74,560	\$75,617	\$153,319
		POP	69%	80%	72%	47%	81%
	Total WIOA Expenditures	Planned	\$2,012,397	\$491,715	\$569,232	\$454,250	\$497,200
		Actual	\$2,043,485	\$405,288	\$467,777	\$511,749	\$658,671
		POP	102%	82%	82%	113%	132%
Cost Per		\$3,464.00	\$3,898.14	\$8,529.14	\$6,861.16		
Cost Per (WEX)		\$2,852.11	\$2,330.02	\$2,363.02	\$4,143.75		
STATE PERFORMANCE	A. Employment, Education or Training Rate 2nd quarter (Goal 66%) Cohort Period: 01/01/2025-03/31/2025	POP	91%	91%		89%	
	B. Employment, Education or Training Rate 4th quarter (Goal 67%) Cohort Period: 07/01/2024-09/30/2024	POP	88%	92%		80%	
	C. Median Earnings 2nd quarter after exit (Goal \$4,600) Cohort Period: 01/01/2025-03/31/2025	POP	\$5,335	\$6,228		\$5,006	
	D. Total number of participants who attained a degree or certificate within one year after exit (Goal 60%) Cohort Period: 07/01/2024-09/30/2024		84%	108%		44%	
	E. Total number of students earned a Measurable Skill Gains during reporting period (70%) Cohort Period: 01/01/2026-03/31/2026	POP	28%	18%		34%	

Region	
East	Porterville, Dinuba, Lindsay, Woodlake, Cutler-Orosi
West	Visalia, Farmersville/ Exeter, Pixley, Earlimart, Tulare

POP	
	90% and above
	80 - 89 %
	79% or below
	Prototype or Delayed Reporting

WIOA Adult & DW and Employment Connection Regional Report Card

July 1, 2025 -March 31, 2026

WIOA Quarterly Percentage of Plan by Subrecipient

OBJECTIVE			Proteus, Inc East Region				CSET West Region			
			System Results thru March	Porterville Comprehensive	Dinuba Affiliate	Rural	Visalia Comprehensive	Tulare Affiliate	Rural	
New distinct Adult and DW enrollments - (CalJOBS 203) (a minimum of 20% enrolled will be DW)	Planned		697	131	74	88	230	74	97	
	Actual		1028	248	95	69	427	112	77	
	POP		147%	189%	128%	78%	186%	151%	79%	
New distinct DW enrollments (CalJOBS 203) (Actual percent of enrollments) Minimum of 20%	Planned		20%	20%	20%	20%	20%	20%	20%	
	Actual		21%	17%	17%	17%	22%	27%	26%	
	POP		105%	87%	87%	87%	110%	134%	130%	
Participant Persistence Rate for Adult & DW participants with more than one day of service who exit in the quarter (75%)	Planned		75%							
	Actual		Delay Reporting							
	POP		Delay Reporting							
OKR 1	INCREASE TECHNICAL SKILLS AND EDUCATION OF JOB SEEKERS TO ACCESS HIGH-QUALITY JOBS	A.Total number of participants enrolled in Adult or DW WIOA formula funded OST	Planned	219	65	26		95	33	N/A
			Actual	205	71	21		77	36	N/A
			POP	94%	109%	81%	N/A	81%	109%	N/A
		B. Total number of job seekers who enrolled in a high school diploma or high school equivalency (Activity 214)	Planned	46	7	7		18	10	
			Actual	19	3	2	2	8	2	2
			POP	41%	43%	29%	N/A	44%	20%	N/A
	C. Employment rate for Adult and DW participants enrolled in training and employed 2nd quarter after exit (80%)	POP	84%	90%			68%			
D. Median earnings for Adult and DW participants who enrolled in training and employed in the 2nd quarter after exit (\$9,500)	POP	\$10,234	\$12,212			\$10,586				
OKR 2	EC TALENT POOL	A.Percent of participants who achieved all four milestones and become Job Ready Formula: Total (enrollment) minus (Enrollment*.16) (goal is 30%)	Planned	258	62	24	17	108	28	19
			Actual	170	59	16	10	58	11	11
			POP	66%	95%	67%	59%	54%	39%	58%
		B. Percent of participants in EC Talent Pool who gained unsubsidized employment during participation (requires closure with employment information in CalJOBS) 70%	Planned	119	41	11	7	41	8	8
			Actual	59	12	22	3	15	3	4
			POP	50%	20%	138%	30%	26%	27%	36%
OKR 3	CUSTOMER EXPERIENCE & NEEDS	A. Number of system wide surveys received	Actual	75	8		4	57		6
		B. Average customer satisfaction survey rating - Welcome (Goal 3.6)	Actual		89%		92%	86%		99%
		C. Number of Standard Operating Procedures (SOPs) co-designed and established by the WIB and Subrecipient for 3-5 key processes and or staff roles			Prototype No Data to Report					
OKR 4	BUSINESS EXPERIENCE & NEEDS - COUNTYWIDE	A.Job openings	Planned	788		256			532	
			Actual	1,131		411			720	
			POP	143.53%		160.55%			135.34%	
		B. Job openings filled	Planned	161		41			120	
			Actual	770		232			538	
			POP	478%		565.85%			448.33%	
		C. Business satisfaction survey response rate	Planned	65%		65.00%			65%	
Actual	167%			100%			67%			
Expenditures	WIOA EXPENDITURES	Program Expenditures	Planned	\$3,362,515	\$619,980	\$349,400	\$439,979	\$1,230,228	\$349,553	\$391,975
			Actual	\$2,865,037	\$476,505	\$257,686	\$248,741	\$1,178,037	\$287,554	\$416,513
			POP	85%	77%	74%	57%	96%	82%	106%
		Cost per		\$2,787	\$1,921	\$2,712	\$3,605	\$2,759	\$2,567	\$5,409

Percent of Plan KEY
90% or Above
80 - 89%
79% or Below
No performance goals
Delay Reporting

Region
East Porterville, Dinuba, Lindsay, Richgrove, Oros/Cutler, and London
West Visalia, Cochen, Tulare, Pixley, Earlimart, Farmerville/Exeter

**WIOA In-School Youth
Leadership, Education, and Pathways to Employment
WIOA Quarterly Key Results**

OBJECTIVE		KEY RESULTS		Quarter 1	
New Enrollments			Planned	22	
			Actual	31	
			POP	141%	
New distinct enrollments per high school (CaJOBS 433)	Dinuba High School			Planned	6
				Actual	8
				POP	133%
	Woodlake High School			Planned	6
				Actual	13
				POP	217%
	Tulare Union High School			Planned	4
				Actual	3
				POP	75%
	Orosi High School			Planned	6
				Actual	7
				POP	117%
OKR 1 BUILDING ESSENTIAL SKILLS AND EXPERIENCE NEEDED	A. Total number of young adults who enrolled in a work experience (Activity Code 425)		Planned	3	
			Actual	1	
			POP	33%	
	Dinuba High School			Planned	1
				Actual	0
				POP	0%
	Woodlake High School			Planned	1
				Actual	0
				POP	0%
	Tulare Union High School			Planned	0
				Actual	0
				POP	NA
	Orosi High School			Planned	1
				Actual	1
				POP	100%
B. Total number of job shadowing experiences (Activity Code 409)		Actual	0		
C. Total number of young adults who participated in leadership development opportunities (Activity Code 410)		Actual	0		
OKR 2 CUSTOMER EXPERIENCE	A. Number of system wide surveys recieved		Actual	No Data to Report	
	B. Average customer satisfaction survey for young adults		Actual	No Data to Report	
WIOA Expenditures	Total Work Experience Expenditures		Planned	\$3,721	
			Actual	\$37	
			POP	1%	
	Total WIOA Expenditures		Planned	\$127,745	
			Actual	\$70,541	
			POP	55%	
Cost Per			\$2,275.50		
Cost Per (WEX)			\$36.51		

POP	
	90% and
	80 - 89 %
	79% or below
	Prototype or Delayed Reporting



WORKFORCE INVESTMENT BOARD OF TULARE COUNTY

2026 PROGRAM & EVALUATION COMMITTEE MEETING SCHEDULE

MEETING	DATE	TIME
PEC	April 8	8:30 am
PEC	May 4	8:00 am
PEC	June 1	3:00 pm
PEC	August 3	8:00 am
PEC	November 9	8:00 am

****The April 8 PEC meeting will follow the WIB Board meeting.***

All PEC meetings will take place at the Workforce Investment Board, 309 W. Main Street, Suite 130, Visalia unless otherwise announced.