WORKFORCE INVESTMENT BOARD OF TULARE COUNTY (WIB)	DATE: August 10, 2016		
WORKFORCE INNOVATION AND OPPORTUNITY ACT TITLE I	SUBJECT: 70 Percent LLSIL and Poverty Guidelines for 2016		
	APPROVED BY		

# WIB DIRECTIVE

APPROVED BY WORKFORCE INVESTMENT BOARD MINUTES OF 08-10-2016

TUL 16-03

TO: One-Stop Operator WIB Service Providers WIB Staff

# SUBJECT: 70 PERCENT LLSIL AND POVERTY GUIDELINES FOR 2016

#### EXECUTIVE SUMMARY

#### Purpose:

This policy provides guidance and establishes the procedures regarding the 70 percent Lower Living Standard Income Level (LLSIL) for 2016 published by the Secretary of Labor in the Federal Register on March 22, 2016. This policy also issues the 2016 poverty guidelines published by the U.S. Department of Health and Human Services (HHS) in the Federal Register on January 25, 2016.

### Scope:

This directive applies to all Local Workforce Development Areas (local areas) and all Providers of Workforce Innovation and Opportunity Act (WIOA) Title I activities and services.

#### Effective Date:

The 2016 LLSIL and 2016 poverty guidelines became effective on their dates of publication in the *Federal Register*, March 25, 2016, and January 25, 2016, respectively.

#### **REFERENCES:**

- Workforce Innovation and Opportunity Act (WIOA) Sections 3(36), 127(b)(2)(C), 132(b)(1)(B)(v)(IV), and 134(d)(1)(A)(x)
- Federal Register, Volume 81, Number 58, "WIOA; LLSIL" (March 25, 2016)
- *Federal Register*, Volume 81, Number 15, "Annual Update of the HHS Poverty Guidelines" (January 25, 2016)
- Employment Development Department of California, Workforce Services, WSDD16-02, July 20, 2016

### (WIB)—IMPOSED REQUIREMENTS:

This directive contains no WIB-imposed requirements.

## FILING INSTRUCTIONS:

This directive supersedes WIB Directive TUL 15-04 dated September 15, 2015. Retain this directive until further notice.

## BACKGROUND:

The WIOA Section 3(36) (A) sets the criteria local areas use in determining whether an individual is a low-income individual. This criteria includes two sets of data: the poverty guidelines, as published by HHS, and 70 percent of the LLSIL, as determined by the Secretary of Labor. The local areas use the higher of these two measures to establish low-income status for eligibility purposes of WIOA Title I programs. The WIOA requires annual revisions to both sets of data.

All LWIAs use the same poverty guidelines. However, the LLSIL identifies maximum qualifying income levels for residents in either of two broad geographic designations: metropolitan and nonmetropolitan areas. Metropolitan income levels apply to residents living within Metropolitan Statistical Areas (MSAs) as defined by the Office of Management and Budget. Nonmetropolitan income levels apply to places with populations under 50,000. In addition to the broad metropolitan and nonmetropolitan designations, the Department of Labor identifies three MSAs in California that have unique LLSILs: the San Diego MSA, the Los Angeles/Riverside/Orange County MSA, and the San Francisco/Oakland/San Jose MSA.

# POLICY AND PROCEDURES:

- 1. Use the higher of either the LLSIL or the poverty guidelines as shown in Attachment A, for the appropriate family size, to determine low-income status. A comparison of the applicant's actual family income during the six-month income determination period with the six-month figures on the charts enables the reviewer to immediately determine income status.
- Local Workforce Development Boards must set the criteria for determining whether employment leads to self-sufficiency. At a minimum, such criteria must provide that selfsufficiency means employment that pays at least 100 percent of the LLSIL established for a local area.

### ACTION:

Notify all affected staff of the changes to the LLSIL and poverty guidelines in this directive.

### INQUIRIES:

Please direct inquiries regarding this directive to the Workforce Investment Board at (559) 713-5200.

ADAM PECK Executive Director

ATTACHMENT A: Tulare County 70 Percent LLSIL and Poverty Guidelines for 2016

AP:EC:LC

#### 70 PERCENT LLSIL AND POVERTY GUIDELINES FOR 2016

The Lower Living Standard Income Level (LLSIL) and poverty guidelines are used to establish low-income status for *Workforce Innovation and Opportunity Act* (WIOA) Title I programs. Local Workforce Development Areas (Local Areas) use the LLSIL to determine eligibility of youth, eligibility of employed adults for certain services, self-sufficiency, and eligibility for the Work Opportunity Tax Credit. The Local Areas should consult the WIOA for more specific guidance.

Since the income received during the six-month period immediately prior to the individual's application for WIOA funded services is used for income determination, each chart below shows the six-month, as well as the annual, figures for each family size. A comparison of the applicant's actual family income during the six-month income determination period with the six-month figures on the charts enables the reviewer to immediately determine an individual's eligibility.

#### Effective Dates

LLSIL	March 25, 2016	
Poverty Guidelines	January 25, 2016	

Metropolitan Areas										
Local Areas	Fresno County Golden Sierra Consortium Imperial County Kern/Inyo/Mono Consortium Kings County Madera County Merced County		n Nol Noi ium Sao Sar Sar	Monterey County NoRTEC Consortium North Central Consortium Sacramento City/Co. San Joaquin County San Luis Obispo County Santa Barbara County		Stanislaus County Tulare County Yolo County				
Family Size										
	1	2	3	4	5	6	Each Add'l add			
70% LLSIL										
Annual	\$10,345	\$16,953	\$23,276	\$28,734	\$33,906	\$39,658	\$5,752			
6 Months	\$5,173	\$8,477	\$11,638	\$14,367	\$16,953	\$19,829	\$2,876			
100%	\$14,778	\$24,219	\$32,252	\$41,048	\$48,438	\$56,654	\$8,216			
Poverty Guidelines										
Annual	\$11,880	\$16,020	\$20,160	\$24,300	\$28,440	\$32,580	\$4,160			
6 Months	\$5,940	\$8,010	\$10,080	\$12,150	\$14,220	\$16,290	\$2,080			