



4025 West Noble, Visalia, Ca 93257, (559) 713-5200

Employment Connection Committee (ECC) Minutes May 22, 2019 – 10:00 A.M.

In Attendance

Chair -Sofia Morales **Designees:** David McMunn, Carla Calhoun, Larriann Torrez, Nick Brown, Robert Gonzales, Robert Kleyn, Michelle Engle-Silva. Roxanna Cruz, Tammy Olson, Thad Russell, John Werner **WIB Staff:** Adam Peck, Edith Hernandez, Elizabeth Dodd, Desiree Landeros, John Gonzalez **Guests:** Craig Plath, David Baquerizo, Patricia Williams, Martha Guerra, Yesenia Armas, Luis Espinosa, Maria Guerrero, Janine Medina, Tommy Tapia, Taylor Cook, Debbie Castro.

1. **CALL TO ORDER:** Sofia Morales Called our meeting to order at 10:01 a.m.
2. **PUBLIC COMMENTS:** None.
3. **CONSENT ITEMS** - All under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Committee member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.

- Approval of February 20, 2019 minutes.

Action Agenda Item 3: David McMunn motion, second by Roberto Gonzales, to accept the minutes from February 20, 2019

In Favor/12 Opposed/0 abstention. Motion Carries

4. **REGULAR ITEMS**

- a. Approve Employment Connection Customer Satisfaction Survey Questions

Customer Satisfaction Surveys will now survey specific categories in order to measure customer satisfaction for Welcome Services, Career Services, and Workshops.

- i. Customer Satisfaction Survey – Welcome
- ii. Customer Satisfaction Survey – Career Services
- iii. Customer Satisfaction Survey – Workshops

Mr. Baquerizo spoke about the surveys, their purpose, and all the areas of our business that they will help to improve on. Ms. Morales suggested the inclusion of Workforce Services on page 1 of the Welcome Survey. Edith, these surveys will be digital on the website and reported quarterly to the WIB.

Action Agenda Item 4: David McMunn motion to approve item 4a and items i-iii, second by Larriann Torrez, In Favor/12 Opposed/0 abstention. Motion Carries.

5. **ONE-STOP OPERATOR ITEMS**

- b. Partner Satisfaction Survey: Mr. Baquerizo went over the purpose, uses, and difference of the Partner Satisfaction Survey. Ms. Morales asked that draft copies be sent as a supplement to ECC members and those who request.

2) **DISCUSSION ITEMS**

- a. Business Services Team (BST) – Presented by John Gonzalez – Provided handouts 1.) Time-line 2.) List of those who have attended BST meetings. He explained the breakdown of the time-line. Asked how to improve communication of services and spoke on marketing Business Services through our partnerships. He stated the Business Services Team meets every fourth Thursday of the month. Further stating the BST

is looking for the right people to be at the table to have the right conversations. He then answered questions on what marketing looks like, how to streamline marketing materials that need WIB approval and where the next meeting will be. Mr. Baquerizo offered some pointers and materials that may be helpful.

- b. Cross-Training & Communication Workgroup – Presented by Craig Plath – The Cross-Training & Communication Workgroup has identified two main topics, 1.) How might we identify better together? 2.) Training Opportunities. He then went over some possibilities and asked the committee for their input. John, Larriann, and Carla participated with input/suggestions.
- c. Referral Workgroup
The Referral Workgroup seeks input from the Committee on educating partner staff about the EC referral process.
- d. Memorandum of Understanding (MOU)/Infrastructure Funding Agreement

The California Employment Development Department released the attached draft Directive titled Workforce Innovation & Opportunity Act (WIOA) Partner Memorandums of Understanding (MOU). This directive consolidates the three previous MOU directives into one directive and provides guidance for renewing and updating the current Partner MOUs and Infrastructure Funding Agreements by June 30, 2019.

INFORMATION ITEMS

- Welcome Tami Olson as the New ECC Designee presented by, Sofia Morales, We are officially welcoming Tami Olson as a new member and designee.
- WIB Executive Director Report: Presented by, Adam Peck – Allocations from the state are looking good for our area. President’s Budget has level funding for WIOA Title I for the first time in three years; the budget still needs to pass the house and senate. Competitive Grants totaling \$800,000 for STEPS, English Language Learners, and Disability Employment Accelerator Grant. Spoke about the positive and negative areas that these grants entail.
- Certification for Affiliate Sites presented by, Edith Hernandez, Dinuba and Tulare Affiliate Centers have been approved. Areas evaluated are phases I & II, EEO, Hallmarks of Excellence, all done through an Independent evaluator (this evaluation is to be updated every three years).
- STEPS Grant presented by, Desiree Landeros, spoke on why, what, and how the STEPS Grant came about and works. Providing a scenario with positive outcomes and made a pitch for hosting a student to our Members and attendees.
- Employment Connection Center Reports: Handouts were provided
 - ECC Meeting Dates – for 2019 are August 21, 2019, November 20, 2019

3) ROUNDTABLE DISCUSSION

Larriann Torres, Tulare Adult School has ranked Number 9 in California based on the NCLEX pass rate, which is impressive as we compete with community colleges. Summer School enrollment to start June 11 and goes through July 11 8:30 to 12:30 Monday – Thursday, we are enrolling so students need to be prepared with documents needed. Fall enrollment will start in July; we will post those dates and times on our website. Graduation is May 29, 2019, at the Tulare Community Auditorium. Money is tight, and as Adult Education’s COLA was cut; we are doing a red-letter campaign. Anyone interested in clicking the button for Tulare Adult School please advise Larriann Torres and she will provide the necessary instruction of how to participate.

John Werner: Sequoias Adult Education Consortium (SAEC) The Census Work will be deploying this as a statewide option through all adult schools. Locally we will be focusing on our marginalized population explaining what the Census is all about and what to expect when Enumerators come around. These will be Imbedded short instructional modules we call Co-apps under EL-Civics Title II stuff. Working with many colleges and other educational agencies on a short term CTE Curriculum to become an Enumerator for the Census Poll. 31-32 Offices will employ 500 Enumerators each. This will be deployed through Adult schools

4) ADJOURN : 12:13 pm