

TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC. WORKFORCE INVESTMENT ACT TITLE I ACTIVITIES	DATE: July 2, 2001
	SUBJECT: Tulare County Self-Sufficiency Level

WIB DIRECTIVE

WIBD-00-2 Revised

TO: WID Staff, WIB Service Providers

SUBJECT: TULARE COUNTY SELF-SUFFICIENCY LEVEL

EXECUTIVE SUMMARY:

Purpose:

This directive issues the current Year 2001 – 2002 Tulare County Workforce Investment Board, Inc.'s self sufficiency criteria for employed workers.

Scope:

The self sufficiency criteria is used as a condition for providing training or retraining services to employed adults.

Effective Date:

Date of issue. Supersedes Directive WIBD-00-2, dated November 8, 2000

REFERENCES:

- WIA Section 134(d)(3)(A)(ii); 20 CFR Part 652, 663.230
- Federal Register, Volume 65, Number 93, WIA, Lower Living Standard Income Level (LLSIL) (May 12, 2000)
- Federal Register, Volume 65, Number 31, Annual Update of the HHS Poverty Guidelines (February 15, 2000)
- U.S. Census Bureau, Poverty 1999, Current Population Survey
- U.S. Bureau of Labor Statistics, consumer Expenditure Surveys, 1998 Standard Tables
- Official USDA Food Plans, Family Economics & Nutrition Review, Volume 12, Number 2, Summer 1999

FILING INSTRUCTIONS:

Retain this directive until further notice.

BACKGROUND:

WIA Section 663.230 of CFR Part 652, et al. requires a local definition of economic self-sufficiency as a part of determining a participant eligible for providing training or retraining services to Adults, including Employed Adults and Dislocated Workers.

The following process was followed to determine the self-sufficiency level for eligible participants in Tulare County. The Bureau of Labor Statistics' 1998 Consumer Expenditure Survey Table based on the size of the consumer unit was presented to a workgroup for discussion. This table included elements (food, utilities, entertainment, etc.) of consumer spending. The workgroup consisted of Workforce Investment Department staff and Service Provider representatives. The workgroup discussed each element on the list and decided if it was a requirement for a four-member family to be self-sufficient. The group defined self-sufficiency as requiring no subsidies (food stamps, healthy families insurance, etc.) to survive.

The elements for self sufficiency were determined to be: food, utilities, phone, housekeeping supplies, clothing, transportation, health care, outside of the home activities, personal care products and services, education costs, childcare and taxes. A dollar figure was assigned to each of these elements.

The elements were divided into basic needs and controllable costs. The basic need elements are food, housing, utilities and health care. Industry averages were used to determine the amount allocated for the basic needs. When available, Tulare County averages were used (housing, utilities). The controllable cost elements are: housekeeping supplies, clothes, transportation, outside of the home activities, personal care products and services, education, childcare and taxes. A reasonable amount was allocated to these controllable cost elements. The income taxes were compiled, as a percentage of the income required to be self-sufficient.

POLICY AND PROCEDURES:

Definition of Self Sufficiency

- 1. Employed Adults use the table below to determine the self-sufficiency level for the appropriate family size. A comparison of the applicant's actual family income during the six-month income determination period with the six-month figures on the charts enable the reviewer to immediately determine self sufficiency status.

	1	2	3	4	5	6	Each Add'l add
Annual Self Sufficiency	\$14,157	\$23,192	\$31,837	\$39,299	\$46,384	\$54,236	\$7,852
Six Months	\$7,078	\$11,596	\$15,918	\$19,649	\$23,192	\$27,118	\$3,926
% of LLSI	130%	130%	130%	130%	130%	130%	N/A
Annual LLSI (100%)	\$10,890	\$17,840	\$24,490	\$30,230	\$35,680	\$41,720	\$6,040

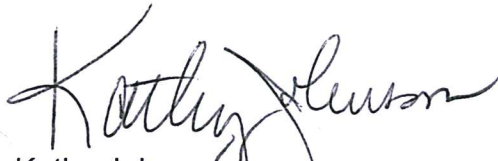
2. Any Employed Adult who is not considered to be economically self sufficient, as defined above, is eligible to receive training services under WIA.
3. Should it be determined that training funds are limited, the Tulare County Workforce Investment Board, Inc. will prioritize training services to customers in the following order:
 - a. Current TANF/SSI recipients
 - b. Former TANF/SSI recipients (received TANF/SSI in last six months)
 - c. Low Income individuals (per Poverty LLSI Guidelines)
 - d. Received FoodStamps within last six months
 - e. Persons with disabilities that pose barriers to obtaining employment

ACTION:

1. Notify all affected staff of the self-sufficiency levels.
2. Begin using the information in this directive to determine eligibility for WIA clients.

INQUIRIES:

Please direct inquiries about this bulletin to your assigned Program Analyst, at (559) 713-5200, or 1-800-367-8742.


Kathy Johnson
Interim Administrator