



# Workforce Investment Board of Tulare County Program & Evaluation Committee Minutes

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February 22, 2023

**Committee Members Present Virtually:** Randy Baerg-Chair, Gil Aguilar, Rodney Wilson, Sandra Bullard

**Committee Members Absent:** Ronny Jungk

1. **Call To Order:** Randy Baerg –Chair, called the meeting to order at 1:02 p.m.
2. **Public Comment:** Randy Baerg – Chair, called for public comments. None Presented
3. **Consent Items:**
  - a. Approve April 27, 2022, Program and Evaluation Committee Minutes
  - b. Approve November 30, 2022, Program and Evaluation Committee Minutes

Motion was made by Sandra Bullard, second by Rodney Wilson to approve the consent items; carried by unanimous vote.

4. **Regular Items:**

- a. None Presented

5. **INFORMATION/DISCUSSION ITEMS**

- a. Review State and Local Performance and Expenditure Report Card (PY 22-23 Quarter 2) WIOA Youth Services by Subrecipient:

Desiree Landeros presented to the Program & Evaluation Committee members on the Youth Report Card and Performances (PY 22-23 Quarter 2).

- Tulare County Office of Education (TCOE/SEE) for Area I – (Porterville, Lindsay, Strathmore, Terra Bella, and Woodville)
- Community Services Employment Training for Area II – (Tulare, Earlimart, Pixley, Tipton)
- Community Services Employment Training for Area III – (Visalia, Goshen)
- Community Services Employment Training for Area IV – (Dinuba, Cutler, Orosi)
- Proteus, Inc. for Area V – (Woodlake, Exeter, Farmersville, Ivanhoe, Three Rivers)

## WORKFORCE INVESTMENT BOARD OF TULARE COUNTY

b. Review State and Local Performance and Expenditure Report Card (PY 22-23 Quarter 2) WIOA Career Services by Subrecipient:

Mary Rodarte presented to the Program & Evaluation Committee members on the Career Services Report Card and Performances (PY 22-23 Quarter 2).

- Proteus, Inc. for the Employment Connection Affiliate Center in Dinuba
- Community Services Employment Training for Employment Connection Affiliate Center in Tulare
- Community Services Employment Training for the Porterville Employment Connection Center
- Community Services Employment Training for the Visalia Employment Connection Center

c. Review Subrecipient Monitoring Reports for Career Services and Youth Programs

Anabel Rodriguez provided an overview on the role of monitoring, definitions, overview of PY 20-22 monitoring of WIOA Youth Services subrecipients and WIOA Career Services.

d. Overview of the Contract Renewal Process and Review of the Timeline

Desiree Landeros discussed on the process and timeline:

- Determine Allocations
- Determine Performance Objectives and Key Results
- Prepare Contracts and Required Forms
- Schedule Board and Program and Evaluation Meetings
- Awards

e. Overview of the Proposed Accountability Process

Jennie Bautista discussed on the accountability system process, goal, current practice, challenges and proposed accountability process.

On May 11, 2022, the WIB approved an agenda item to direct staff to explore options to provide more oversight and scrutiny of WIB Subrecipients in PY 2022-2023. WIB staff have taken measures by developing a quarterly objectives and key results (OKRs) report card and a corrective action plan that reports data in real time. In addition, quarterly meetings with the Program and Evaluation team have been scheduled to review and discuss subrecipients quarterly report cards and corrective action plans.

WIB staff are in the next steps of developing an accountability process for subrecipients who consistently fall short of performance expectations in the Workforce Innovation and Opportunity Act (WIOA) career services and youth services agreements.

f. Program and Evaluation Committee Meeting Dates

- April 26, 2023; 8:00 a.m. - 9:00 a.m.- Recommendations to renew subrecipient agreements and funding allocations for PY 23-24

**6. GOOD OF THE ORDER/ADJOURN:**

There being no further business; the meeting was adjourned by Randy Baerg – Chair at 12:16 p.m