Workforce Investment Board of Tulare County

Youth Committee Meeting Minutes

Thursday, December 5, 2024; 8:00 AM - 9:00 AM

YOUTH COMMITTEE MEMBER PRESENT: Mary Alice Escarsega-Fechner, Marie Pinto, Michelle Engle-Silva, Tim Hire, Kelsey Jones

YOUTH COMMITTEE MEMBERS ABSENT: Yolanda Valdez (Chair), Donnette Silva-Carter, Mike Santos, Galen Quenzer

1. **CALL TO ORDER:** Marie Pinto called the meeting to order at 8:02 a.m.

2. **PUBLIC COMMENTS:** Marie Pinto called for public comments.
   Michelle Engle-Silva with Proteus Inc.
   Proteus, Inc. Annual Open House today, Thursday, December 5, 2024, from 11:00 AM – 1:30 PM.
   Donate a toy, Food, Raffles, and Scholarship Fundraiser

3. **CONSENT ITEMS:**
   a. Approve September 12, 2024, Youth Committee Meeting Minutes.

      Motion by Mary Alice Escarsega-Fechner, seconded by Kelsey Jones, to approve the consent item; carried by unanimous vote.

4. INFORMATION/DISCUSSION ITEMS

a. Review State and Local Performance and Expenditure Report Card (PY 24-25 Quarter 1) WIOA Youth Services by Subrecipient:

Youth Services Coordinator Desiree Landeros discussed the PY 24-25 Quarter One Report Card for WIOA Youth Services.

i. Tulare County Office of Education for Employment and Education (TCOE/SEE) for Area I – Porterville, Lindsay, Strathmore, Terra Bella, and Woodville
ii. Community Services Employment Training (CSET) for Area II – Tulare, Earlimart, Pixley, Tipton
iii. Community Services Employment Training (CSET) for Area III – Visalia, Goshen
iv. Community Services Employment Training (CSET) for Area IV – Dinuba, Cutler, Orosi
v. Proteus, Inc. for Area V – Exeter, Farmersville, Ivanhoe, Woodlake, Three Rivers

Observations:

Observations: Area III CSET-Enrollments

- Low enrollment in comparison to last year during the 1st quarter – 72% reduction in enrollment
- CSET enrollment strategy was providing a value-added services before enrolling them into youth@work program

Next Steps-Enrollments

- Staff is present one day a week at the Adult school to receive warm handoffs
- Staff member has been assigned to attend Job Connection to promote youth programs and to schedule intake appointments

Observations: EC Talent Pool (TP)

- Low number of TP candidates and low enrollment into the TP across the board.

Next Steps – EC Talent Pool

- Build talent pool into all site support meetings.
- Provide ongoing refresher training
- Weekly review of those on the TP candidate list missing 1-3 milestone

Observations: Expenditures

- Work Experience and staffing expenditures are significantly lower than they should be in Q1

Next Steps-Expenditures

- Monitor the work experience enrollments
- Review the obligations monthly
- Ensure that the providers are maintaining 80 percent of the contracted staffing level

b. Irvine Foundation Public Workforce Capacity Fund

Sam Willford discussed on the Public Workforce Capacity Fund.

c. Updates

1. Jobs for the Future Organization Site Tour – October 15, 2024 – Maria Guerrero provided an overview of the site tour.
2. Data Validation Results- Carlene provided an overview of what data validation is and the data validation technical assistance outcome. Youth overview data validation was 8.63 percent. It still triggered EDD technical assistance we had single data elements at above 10 percent.
3. ED Pilot Projects- Deliverables - Desiree Landeros, provided updates on the four deliverables
    - Jump Start Incentives-Provide 178 students $1,000 incentive for completion of 3-4 week Jump Start Program.
    - Occupational Skills Training- Provide up 16 RERP participants with $500 incentive upon completing industrial training.
    - Milestones-Provide 33 participants with up to $200 incentives for completion of four Milestones.
    - HSD/Equivalency Incentives/Testing Fees-Provide 9 participants with $500 incentive for completion of HSD or Equivalency.

d. Success Stories

Highlighted youth customer A. Isarraras-Gomez story.

Next Youth Committee Meeting: TBD

5. GOOD OF THE ORDER/ADJOURN:

Marie Pinto adjourned the meeting at 8:52 AM