

**WORKFORCE INVESTMENT BOARD OF TULARE COUNTY
MEDIA RELEASE, NEPOTISM, AND RIGHTS FORM**

Attachment A

I. PARTICIPANT RELEASE OF INFORMATION AUTHORIZATION

For purposes of eligibility verification, I authorize the release of my records from the agencies checked below:

- | | | |
|---|--|--|
| <input type="checkbox"/> Health and Human Services Agency | <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Employment Development Dept. - UI |
| <input type="checkbox"/> Education Institutions | <input type="checkbox"/> Correctional/Probation Office | <input type="checkbox"/> Other _____ |

I authorize any and all agencies/businesses/employers to release information to verify employment, salary, school, vocational training, college enrollment, and military affiliation.

II. MEDIA RELEASE

I allow WIB and associated service provider staff to photograph or videotape me as it relates to the services provided. I also authorize WIB to use and publish the same in print and/or electronic and social media for the purpose of promoting community understanding of the program.

Yes No

III. NEPOTISM

Is a member of your immediate family (spouse, parent, child, brother, sister, in-law, uncle, aunt, nephew, niece, first cousin, step-parent, step-child, domestic partner including same-sex or gender-neutral relationships) an employee of the WIB, or an organization funded by the WIB with Workforce Innovation and Opportunity Act (WIOA) funds? No Yes If yes, what is their name, title, and relationship to you?

IV. NONDISCRIMINATION NOTICE

Workforce Investment Board of Tulare County (WIB) maintains a policy to provide equal opportunity in all services and activities and comply with all provisions found in Section 188 of WIOA and 29 CFR Part 38, which prohibits discrimination on the following bases: against any individual in the United States, on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity); national origin (including limited English proficiency), age, disability, or political affiliation or belief, or, against any beneficiary of, the applicant to, or participant in programs financially assisted under Title I of the Workforce Innovation and Opportunity Act, based on the individual's citizenship status or participation in any WIOA Title I financially assisted program or activity.

WIOA Title I Programs must not discriminate in any of the following areas: Deciding who will be admitted, or have access, to any WIOA Title I financially assisted program or activity; providing opportunities in, or treating any person with regard to, such a program or activity; or making employment decisions in the administration of, or in connection with, such a program or activity.

WIOA Title I Programs must take reasonable steps to ensure that communication with individuals with disabilities is as effective as communication with others. This means that, upon request and at no cost to the individual, recipients are required to provide appropriate auxiliary aids and services to qualified individuals with disabilities.

WHAT TO DO IF YOU FEEL YOU HAVE EXPERIENCED DISCRIMINATION: If you think that you have been subjected to discrimination under a WIOA Title I program or activity, you may file a complaint within 180 days from the date of the alleged violation with either the **Equal Opportunity Officer, Laura Castanon, 309 W. Main St., Ste. 120, Visalia, CA 93291, lcaston@tularewib.org, (559)713-5252; California Relay Service: dial 711 or 1-800-735-2922**, or the Director, Civil Rights Center (CRC), U.S. Department of Labor 200 Constitution Avenue NW, Room N-4123, Washington, DC 20210; or electronically as directed on the CRC website at www.dol.gov/crc.

If you file your complaint with the WIOA Title I Program, you must wait either until the recipient issues a written *Notice of Final Action* or until 90 days have passed (whichever is sooner) before filing with the CRC. **If the recipient does not give you a written *Notice of Final Action* within 90 days of the day on which you filed your complaint, you may file a complaint with CRC before receiving that notice. However, you must file your CRC complaint within 30 days of the 90-day deadline (within 120 days after the day on which you filed your complaint)** with the WIOA Title I program. If the WIOA Title-I program does give you a written *Notice of Final Action* on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your complaint within 30 days of the date on which you received the *Notice of Final Action*. *By signing below, I certify that I have read the above and understand its content.*

Print Applicant Name

Applicant Signature or Parent/Guardian Signature (if under 18 yrs. of age)

Date