



WORKFORCE INVESTMENT BOARD MEETING AGENDA

Wednesday, June 10, 2026; 7:30 a.m. – 8:30 a.m.

Workforce Investment Board of Tulare County
309 W. Main Street, Suite 130, Visalia, CA

REMOTE ACCESS: To participate remotely, please join the meeting via Zoom Webinar: [Join the WIB Webinar](#)

1. **CALL MEETING TO ORDER**
2. **PUBLIC COMMENTS: Three minutes per speaker; fifteen minutes total for general public comment.**
Any member of the public wishing to address the Workforce Investment Board of Tulare County on a matter within its jurisdiction may do so during the general public comment period. The Board may not discuss or take action on items not listed on the Agenda. For items listed on the Agenda, public comment will be taken when the item is considered. Speakers are asked to state their name for the record. The Chair may limit the total time for public comment as needed.
3. **SUCCESS STORY:** Business Services Success Story - J&R Meats
4. **CONSENT ITEMS:** Items listed under the Consent Calendar are considered routine and will be approved by a single motion. A Board member or member of the public may request that an item be removed for separate discussion and possible action. Items removed from the Consent Calendar will be considered under Regular Items at the direction of the Chair.
 - a. Workforce Investment Board Meeting Minutes
Approve May 13, 2026, Board Meeting Minutes.
 - b. Workforce Investment Board Executive Director Delegated Authority Resolution
Approve a resolution authorizing the Executive Director to sign contracts, agreements, and related documents on behalf of the Workforce Investment Board of Tulare County.
 - c. Reappointment of Workforce Investment Board Directors
Recommend the reappointment of the following seven individuals to the Workforce Investment Board of Tulare County Board of Directors for a four-year term beginning July 1, 2026, and ending June 30, 2030, contingent upon approval by the Tulare County Board of Supervisors:
 1. Colby Wells, Business, Southern California Gas Company
 2. Randy Baerg, Business, Warren & Baerg Manufacturing, Inc.
 3. Graciela Soto, Business, Altura Centers for Health
 4. Thomas Geiger, Labor, Roofers & Waterproofers Local #27

WORKFORCE INVESTMENT BOARD OF TULARE COUNTY

5. Brandon Lovenburg, Labor, Plumbers, Fitters, HVACR, & Pipeliners U.A. Local #246
 6. Yolanda Valdez, Title II Adult Education and Literacy, Cutler-Orosi Joint Union School District
 7. Brent Calvin, Higher Education, College of the Sequoias
- d. Agreement with Visalia Economic Development Corporation for Business Engagement and Marketing Services
Approve entering into an agreement with Visalia Economic Development Corporation (VEDC) for PY 26-27 to provide business engagement and marketing services.
- e. Agreements and Funding for Specialized Grants
WIB staff recommend:
- i. Approve an agreement with Tulare County Probation Department to accept \$255,654 to continue to operate the Readiness for Education and Sustaining Employment Training (RESET) program. The term of the agreement is July 1, 2026, through June 30, 2027.
 - ii. Approve an agreement with Health and Human Services Agency (HHSA) to accept \$1,300,00, to continue to operate the Expanded Subsidized Employment (ESE) Program. The term of the agreement is July 1, 2026, through June 30, 2027.
 - iii. Approve an agreement with Tulare County Board of Supervisor to accept \$200,000 to continue to operate the Leading, Education, Advocating, and Dedication (LEAD) program. The term of the agreement is July 1, 2026, through June 30, 2027.

5. REGULAR ITEMS

- a. WIOA Title I Youth and Specialized Workforce Grant Allocations for PY 26-27 Out-of School Youth Services Agreements
The Program and Evaluation Committee recommend to the WIB to allocate PY 26-27 WIOA Title I Youth and Specialized Workforce Grants contingent upon receipt of funds, to the previously approved WIOA Title I Out-of-School Youth (OSY) Services agreements for the following:
- i. Allocate up to \$1,928,040 to Community Services Employment Training (CSET) for the West Region – Comprehensive Center in Visalia and Balance of County in agreement 26-SRC-16.
 - ii. Allocate up to \$1,440,000 to Proteus, Inc. for the East Region – Porterville and Balance of County in agreement 26-SRC-15.
- b. WIOA Title I Adult, Dislocated Worker, and Specialized Workforce Grant Allocations for PY 26-27 Career Services Agreements
The Program and Evaluation Committee recommend to the WIB to allocate PY 26-27 WIOA Title I Adult, Dislocated Worker, and Specialized Workforce Grants contingent upon receipt of funds, to the previously approved WIOA Title I Career Services agreements for the following:
- i. Allocate up to \$3,533,460 to Community Services Employment Training (CSET) for West Region- Comprehensive Center in Visalia, Tulare affiliate, and associated rural communities in agreement 26-SRC-18.
 - ii. Allocate up to \$2,160,990 to Proteus, Inc for East Region - Comprehensive Center in Porterville, Dinuba affiliate, and associated rural communities in agreement 26-SRC-17.

WORKFORCE INVESTMENT BOARD OF TULARE COUNTY

- c. Fiscal Year 2026-27 Workforce Investment Board Budget
Approve the Workforce Investment Board budget for Fiscal Year 2026-27.

6. INFORMATION/DISCUSSION ITEMS

- a. Agreements Executed by WIB Executive Director Between \$5,000-\$20,000
- b. Workforce Data Newsletter – Volume 11, Issue 4 – April 2026
- c. Tulare County Metropolitan Statistical Area (MSA) – April 2026

7. WIB COMMITTEES REPORT

- a. Employment Connection Committee

8. GOOD OF THE ORDER/ADJOURN

ACCOMMODATIONS: In compliance with the Americans with Disabilities Act (ADA), if you require special assistance to participate in this meeting, please contact Laura Gonzalez at (559) 713-5200 or laura.gonzalez@tularewib.org during normal business hours. Requests made at least forty-eight (48) hours in advance will help ensure appropriate accommodations can be arranged.

AGENDA MATERIALS: Agenda packets and supporting documents related to items on this Agenda are available at www.tularewib.org and for public inspection at the Workforce Investment Board office, 309 W. Main Street, Suite 120, Visalia, CA, during normal business hours.



WORKFORCE INVESTMENT BOARD OF TULARE COUNTY

MEETING MINUTES

May 13, 2026

WIB Directors Present: Colby Wells – Chair, Joe Hallmeyer – Vice Chair, Randy Baerg – Treasurer/Secretary, Amy Shuklian, Esbeydy Ruvalcaba, Gamaliel Aguilar, Graciela Soto, Jake Piland, Miguel Mora, Rodney Wilson, Thomas Geiger, Tricia Stever Blattler, Yolanda Valdez

WIB Directors Absent: Brent Calvin, Brandon Lovenburg

1. **Call to Order:** Colby Wells – Chair called the meeting to order at 7:31 a.m.
2. **Public Comment:** Colby Wells – Chair called for public comments; there were no public comments.
3. **Success Story:** [Business Services Success Story: Tulare County Public Health](#) - Tulare County Public Health utilizing many of the WIB businesses services as they work serve Tulare County residents. Representatives from Public Health participate in the Tulare-Kings Healthcare Partnership, aimed at increasing awareness and access for local students to healthcare jobs.
4. **Consent Items**
 - a. Workforce Investment Board Meeting Minutes
Approve April 8, 2026, Board Meeting Minutes.
 - b. Agreement with John Baker for Facilitation Training
Approve an agreement with John Baker to provide two facilitation training sessions for up to 40 WIB staff and partner organizations.
 - c. Agreement with Formation for Sector Partnership Training and Technical Assistance
Approve an agreement with Formation for sector partnership training, coaching, and technical assistance services in an amount not to exceed \$61,250, for a 12-month period commencing upon execution.

Motion was made by Yolanda Valdez and seconded by Tricia Stever Blattler to approve the Consent Items. The motion carried by unanimous vote.

5. Regular Items

a. Renew WIOA Title I Adult and Dislocated Worker Career Services Agreements

Approve WIB Program and Evaluation Committee recommendations to renew PY 26-27 WIOA Title I Adult and Dislocated Worker Career Services agreements for the following:

- i. Community Services Employment Training (CSET) for West Region-Visalia, Tulare, and rural communities
- ii. Proteus, Inc. for East Region-Porterville, Dinuba, and rural communities

Motion was made by Graciela Soto and seconded by Joe Hallmeyer to renew the PY 26-27 WIOA Title I Adult and Dislocated Worker Career Services agreements. The motion carried by unanimous vote.

b. Renew WIOA Title I Youth Services Agreements

Approve WIB Program and Evaluation Committee recommendations to renew PY 26-27 WIOA Title I Out-of-School Youth Services agreements for the following:

- i. Community Services Employment Training (CSET) for West Region-Visalia, and Balance of County
- ii. Proteus, Inc. for East Region-Porterville, and Balance of County

Motion was made by Joe Hallmeyer and seconded by Tricia Stever Blattler to renew the PY 26-27 WIOA Title I Out-of-School Youth Services agreements. The motion carried by unanimous vote.

c. Termination of Agreement #2382426 PY 24-26 with Kings County Job Training Office Good Jobs Challenge

Approve the termination of the Good Jobs Challenge (GJC) Subrecipient Agreement #2382426 with Kings County Job Training Office (JTO), effective May 3, 2026, and authorize staff to proceed with contract close-out in accordance with WIB Directive TUL 19-05.

Motion was made by Yolanda Valdez and seconded by Miguel Mora to approve the termination of Agreement #2382426 PY 24-26 with Kings County JTO GJC. The motion carried by unanimous vote.

d. James Irvine Foundation Quality Jobs Pathways Lab Grant

Accept grant funding in the amount of \$1,000,000 from the James Irvine Foundation to support implementation of the Tulare County Quality-Jobs Pathways Lab over a two-year period.

Motion was made by Joe Hallmeyer and seconded by Graciela Soto to accept grant funding in the amount of \$1,000,000 from the James Irvine Foundation. The motion carried by unanimous vote.

e. Agreement with Insights/Solutions for the Development of Standard Operating Procedures

Approve an agreement with Insight/Solutions to develop Standard Operating Procedures (SOPs) for the WIB.

WORKFORCE INVESTMENT BOARD OF TULARE COUNTY

Meeting Minutes

May 13, 2026

Motion was made by Rodney Wilson and seconded by Yolanda Valdez to approve an agreement with Insights/Solutions for the development of Standard Operating Procedures. The motion carried by unanimous vote.

- f. Agreement with CivicMakers for Human-Centered Design Services
Approve an agreement with CivicMakers to provide Human-Centered Design Services (HCD) for 24 months.

Motion was made by Yolanda Valdez and seconded by Tricia Stever Blattler to approve an agreement with CivicMakers for Human-Centered Design Services. Gamaliel Aguilar abstained. The motion carried by remaining vote.

6. Information/Discussion Items

- a. Agreements Executed by WIB Executive Director Between \$5,000-\$20,000
- b. Workforce Data Newsletter – Volume 11, Issue 3 – March 2026
- c. Tulare County Metropolitan Statistical Area (MSA) – March 2026

7. WIB Committee Reports

- a. Youth Committee

Good of the Order/Adjourn: There being no further business, Colby Wells, Chair, adjourned the meeting at 8:45 a.m.

Minutes submitted for approval by Randy Baerg, Secretary.

Randy Baerg, Secretary

Date Approved



INTEROFFICE MEMORANDUM

TO: Directors

FROM: Jennie C. Bautista, Executive Director

DATE: June 1, 2026

SUBJECT: Workforce Investment Board Executive Director Delegated Authority Resolution

Item	Comments
Agenda Date	WIB Meeting – Wednesday, June 10, 2026
Request	Approve a resolution authorizing the Executive Director to sign contracts, agreements, and related documents on behalf of the Workforce Investment Board of Tulare County.
Summary	<p>On April 8, 2026, the Board approved a resolution authorizing the Executive Director to sign contracts, agreements, and related documents on behalf of the Workforce Investment Board of Tulare County (WIB). The resolution was adopted following the Tulare County Board of Supervisors’ appointment of Jennie C. Bautista as Executive Director.</p> <p>The attached resolution renews this delegated authority effective June 10, 2026, and will be renewed annually thereafter. If approved, the Executive Director will be authorized to execute contracts approved by Board action, contracts not exceeding \$20,000, non-financial agreements consistent with WIB policies and goals related documents, amendments, and required fiscal and programmatic reports.</p> <p>Many organizations and government entities require this type of resolution to confirm the Executive Director’s authority to bind the WIB when executing contracts and related documents. Approval will provide clear administrative authority and support timely operations consistent with WIB policies and operational needs.</p>
Fiscal Impact	No direct fiscal impact. This item supports administrative authority for executing contracts and related documents within existing WIB policies and budgeted programs.

Alternative(s)	Take no action on the resolution. This would limit the Executive Director's authority to execute contracts, agreements, reports, and related documents and could delay WIB operations requiring timely action.
Involvement of Other Stakeholder(s)	None
Attachment(s)	Workforce Investment Board of Tulare County Resolution



**Workforce Investment Board of Tulare County
Resolution**

Whereas, the Workforce Investment Board of Tulare County Board of Directors is the governing body for the Workforce Investment Board of Tulare County (WIB), a private nonprofit corporation doing business in the State of California, and

Whereas, the Workforce Investment Board of Tulare County Board of Directors has designated Jennie C. Bautista as the Executive Director and official representative of the WIB, and

Whereas, the Workforce Investment Board of Tulare County Board of Directors authorizes the Executive Director to execute and sign on behalf of the Board of Directors all contracts, agreements, memoranda of understanding, and other arrangements that have been approved by the Board of Directors and to carry out all administrative actions necessary to implement such agreements, and

Whereas, the Workforce Investment Board of Tulare County Board of Directors desires to authorize the Executive Director to execute agreements of limited financial value in order to support the efficient administration of WIB programs and operations;

Now, therefore, be it resolved that Jennie C. Bautista is authorized to sign all contracts, agreements, memoranda of understanding, and other documents , including all exhibits and assurances contained therein, and any amendments thereto, and to sign subsequent required fiscal and programmatic reports, and to perform any and all responsibilities in relationship to WIB programs, that have been approved by the Board of Directors, and

Be it further resolved that Jennie C. Bautista is authorized to enter into and sign contracts, agreements, memoranda of understanding, and other arrangements that do not exceed \$20,000 without prior Board approval, provided that such agreements advance the mission of the WIB, are consistent with WIB policies, and are within the approved budget or otherwise supported by available funding.

This resolution is in full force and effect as of June 10, 2026, and will be renewed annually thereafter.

Signed: _____
Colby Wells, Board Chair

Date: _____

Signed: _____
Joe Hallmeyer, Board Vice Chair

Date: _____

Attest: _____
Jennie C. Bautista, Executive Director

Date: _____



INTEROFFICE MEMORANDUM

TO: Directors

FROM: Jennie C. Bautista, Executive Director

DATE: June 3, 2026

SUBJECT: Reappointment of Workforce Investment Board Directors

Item	Comments
Agenda Date	WIB Meeting – Wednesday, June 10, 2026
Request	<p>Recommend the reappointment of the following seven individuals to the Workforce Investment Board of Tulare County Board of Directors for a four-year term beginning July 1, 2026, and ending June 30, 2030, contingent upon approval by the Tulare County Board of Supervisors:</p> <ol style="list-style-type: none"> 1. Colby Wells, Business, Southern California Gas Company 2. Randy Baerg, Business, Warren & Baerg Manufacturing, Inc. 3. Graciela Soto, Business, Altura Centers for Health 4. Thomas Geiger, Labor, Roofers, & Waterproofers Local #27 5. Brandon Lovenburg, Labor, Plumbers, Fitters, HVACR, & Pipeliners U.A. Local #246 6. Yolanda Valdez, Title II Adult Education and Literacy, Cutler-Orosi Joint Union School District 7. Brent Calvin, Higher Education, College of the Sequoias
Summary	<p>The Workforce Investment Board of Tulare County Board of Directors provides oversight, guidance, and local workforce development leadership. In accordance with the Workforce Investment Board of Tulare County Bylaws, Board members serve four-year staggered terms. Members whose terms are completed may be recommended to the Tulare County Board of Supervisors for reappointment.</p> <p>The current terms for the Directors listed above expire on June 30, 2026. Each individual currently serves in a position with optimum policymaking or hiring authority within their organization and is eligible for consideration for a new four-year term beginning July 1, 2026, and ending June 30, 2030.</p>

	<p>If approved by the Workforce Investment Board of Tulare County Board of Directors, the reappointments will be forwarded to the Tulare County Board of Supervisors for final approval. The item is anticipated to be placed on the June 30, 2026, Board of Supervisors agenda under Board Matters.</p> <p>Approval of these reappointments will support continued Board representation, maintain continuity in Board leadership and decision-making, and help ensure the Workforce Investment Board of Tulare County continues to meet required membership representation for local workforce development activities.</p>
Fiscal Impact	No fiscal impact to the agency.
Alternative(s)	The Board may choose not to recommend one or more of the proposed reappointments. If not recommended, Workforce Investment Board of Tulare County staff would continue recruitment efforts to identify qualified individuals to fill the vacant Board seats.
Involvement of Other Stakeholder(s)	Tulare County Board of Supervisors
Attachment(s)	No attachments are included within this item at this time.



INTEROFFICE MEMORANDUM

TO: Jennie C. Bautista, Executive Director

FROM: Monica Andrade, Business Services Program Coordinator

DATE: May 28, 2026

SUBJECT: Agreement with Visalia Economic Development Corporation for Business Engagement and Marketing Services

Item	Comments
Agenda Date	WIB Meeting – Wednesday, June 10, 2026
Request	Approve entering into an agreement with Visalia Economic Development Corporation (VEDC) for PY 26-27 to provide business engagement and marketing services.
Summary	<p>The VEDC is a 501c3 non-profit organization formed in 1996 to help businesses thrive and create jobs. The mission of the VEDC is to support current employers and recruit new employers to create and retain jobs and strengthen Visalia’s economy.</p> <p>For several years, the VEDC partnered with The Lockwood Agency to fulfill the role of Executive Director and manage marketing and business engagement. Since June 2022, Bruce Nicotero has taken on the Executive Director position, while the WIB has assumed responsibility for business engagement and marketing services. This agreement extends the WIB’s role in these capacities.</p> <p>By entering into an agreement with VEDC, WIB would provide the following services:</p> <ol style="list-style-type: none"> a. Coordinate up to four (4) business visitations in the Visalia Industrial Park every month. b. Coordinate three (3) Job Fairs in the Visalia Industrial Park. c. Update hyperlinks, text, photos, and membership links on the VEDC website. d. Design and distribute a monthly E-newsletter. e. Manage a social media marketing campaign to include at least one (1) of each of the following posts per month: <ol style="list-style-type: none"> i. Business attraction ii. VEDC member spotlight iii. ‘What is the VEDC?’

	<ul style="list-style-type: none"> iv. Articles, reports or VEDC announcements f. Share business visitation and marketing reports at monthly VEDC meetings. g. Attend monthly Industrial Roundtable meetings.
Fiscal Impact	This item will increase WIB's PY 26-27 budget by \$40,000 in revenue to provide business engagement and marketing services.
Alternative(s)	The VEDC would do the work on its own or contract with another agency to provide these services and risk lack of coordination with the work of the WIB.
Involvement of Other Stakeholder(s)	City of Visalia
Attachment(s)	No attachments are included with this item at this time.



INTEROFFICE MEMORANDUM

TO: Mary Rodarte, Workforce Services Manager

FROM: Desiree Landeros, Career Services Coordinator

DATE: June 1, 2026

SUBJECT: Agreements and Funding for Specialized Grants

Item	Comments															
Agenda Date	WIB Meeting – Wednesday, June 10, 2026															
Request	<p>WIB staff recommends:</p> <ul style="list-style-type: none"> i. Approve an agreement with Tulare County Probation Department to accept \$255,654 to continue to operate the Readiness for Education and Sustaining Employment Training (RESET) program. The term of the agreement is July 1, 2026, through June 30, 2027. ii. Approve an agreement with Health and Human Services Agency (HHSA) to accept \$1,300,00, to continue to operate the Expanded Subsidized Employment (ESE) Program. The term of the agreement is July 1, 2026, through June 30, 2027. iii. Approve an agreement with Tulare County Board of Supervisor to accept \$200,000 to continue to operate the Leading, Education, Advocating, and Dedication (LEAD) program. The term of the agreement is July 1, 2026, through June 30, 2027. 															
Summary	<p>The specialized workforce grants support targeted programs designed to assist individuals who face barriers to employment by providing individualized services, education, work experience and skill development necessary to enter the workforce. These projects serve adults and youth, helping participants overcome employment challenges and connect with education and workforce opportunities.</p> <p>Specialized Grant Funding Table</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #e0e0e0;"> <th style="width: 40%;">Funding Source</th> <th style="width: 30%;">Specialized Grant</th> <th style="width: 30%;">Funding Amount</th> </tr> </thead> <tbody> <tr> <td>Tulare County Probation</td> <td>RESET</td> <td style="text-align: right;">\$255,654</td> </tr> <tr> <td>HHSA</td> <td>ESE</td> <td style="text-align: right;">\$1,300,000</td> </tr> <tr> <td>Tulare County Board of Supervisors</td> <td>#LEAD</td> <td style="text-align: right;">\$200,000</td> </tr> <tr> <td>Total</td> <td></td> <td style="text-align: right;">\$1,755,654</td> </tr> </tbody> </table>	Funding Source	Specialized Grant	Funding Amount	Tulare County Probation	RESET	\$255,654	HHSA	ESE	\$1,300,000	Tulare County Board of Supervisors	#LEAD	\$200,000	Total		\$1,755,654
Funding Source	Specialized Grant	Funding Amount														
Tulare County Probation	RESET	\$255,654														
HHSA	ESE	\$1,300,000														
Tulare County Board of Supervisors	#LEAD	\$200,000														
Total		\$1,755,654														

	<p>Specialized Workforce Program Descriptions:</p> <p>Reading for Education and Sustaining Employment (RESET) Established in 2015, RESET is a collaborative partnership between Tulare County Probation Department and the WIB. The program serves adults under probation supervision who are referred by a designated Probation Officer. Participants are enrolled in the WIOA Adult Program and receive career guidance, training opportunities, and paid transitional job experiences, funded through the RESET and WIOA Adult formula funds.</p> <p>Expanded Subsidized Employment (ESE) Launched as a pilot project in May 2013 with HHSa TulareWORKS, the ESE Program provides individuals receiving public assistance to prepare for and obtain employment. Services include job search assistance, job readiness training, subsidized employment, and pathways to long term employment.</p> <p>Leading, Education, Advocating, and Dedication(#LEAD) As part of Tulare County Board of Supervisors’ STEP-Up initiative since 2007, #LEAD prepares high school juniors and seniors for future careers through leadership development training and paid work experience. The program provides students with the opportunity to apply their leadership skills and gain valuable workplace experience in a professional work environment.</p>
Fiscal Impact	Approval of these specialized workforce agreements will increase the WIB budget by \$1,755,654 for PY 26-27.
Alternative(s)	If not approved, WIB staff will develop an alternative recommendation for the Board to enter into agreements.
Involvement of Other Stakeholder(s)	Community Services Employment Training, and Proteus, Inc.
Attachment(s)	No attachments are included within this item at this time.



INTEROFFICE MEMORANDUM

TO: Mary Rodarte, Workforce Services Manager

FROM: Gicel Angeles, Youth Services Coordinator

DATE: June 1, 2026

SUBJECT: WIOA Title I Youth and Specialized Workforce Grant Allocations for PY 26-27 Out-of-School Youth Services Agreements

Item	Comments
Agenda Date	WIB Meeting – Wednesday, June 10, 2026
Request	<p>The Program and Evaluation Committee recommend to the WIB to allocate PY 26-27 WIOA Title I Youth and Specialized Workforce Grants contingent upon receipt of funds, to the previously approved WIOA Title I Out-of-School Youth (OSY) Services agreements for the following:</p> <ul style="list-style-type: none"> i. Allocate up to \$1,928,040 to Community Services Employment Training (CSET) for the West Region – Comprehensive Center in Visalia and Balance of County in agreement 26-SRC-16. ii. Allocate up to \$1,440,000 to Proteus, Inc. for the East Region – Porterville and Balance of County in agreement 26-SRC-15.
Summary	<p>On May 13, 2026, the WIB approved renewing WIOA Title I Youth Services agreements for the second year of the four-year procurement cycle. The WIB awarded agreements to CSET for the West Region and Balance of County and to Proteus, Inc. for the East Region and Balance of County to provide WIOA Title I OSY Services within their respective regions.</p> <p>On June 1, 2026, the Program and Evaluation Committee reviewed and evaluated the recommendation for WIOA Title I OSY Services and Specialized Workforce Programs.</p> <p>The following table represents the recommended funding allocations by Subrecipients and funding streams:</p>

Recommended Youth Services Agreement for PY 26-27			
Workforce Grants	CSET (West Region)	Proteus, Inc. (East Region)	Total
WIOA OSY Youth	\$1,630,000	\$1,440,000	\$3,070,000
#LEAD	\$192,500	\$0	\$192,500
STEP	\$105,540	\$0	\$105,540
Total	\$1,928,040	\$1,440,000	\$3,368,040
<p>Specialized Workforce Program Descriptions:</p> <p>Student Training and Employment Program (STEP) The STEP program supports students with Disabilities ages 16 to 21 on a 504 or an Individual Employment Plan. The project provides work readiness training, job exploration, postsecondary enrollment counseling, self-advocacy, and paid work experience. This initiative is supported through WIOA Title IV Vocational Rehabilitation program funds.</p> <p>Leading, Educating, Advocating, and Dedication(#LEAD) The #LEAD program, part of the Tulare County Board of Supervisors' STEP-Up initiative since 2007, provides high school juniors and seniors with paid work experience after completing leadership training. This program allows these students to demonstrate their newly acquired leadership skills in a real work environment.</p>			
Fiscal Impact	Approval of the recommended WIOA Title I Youth and Specialized Grant allocations will result in \$3,368,040 of budgeted expenditures for PY 26-27.		
Alternative(s)	To not allocate the WIOA Title I Youth and Specialized Workforce grant funds for PY 26-27 but instead request the WIB staff develop an alternative plan.		
Involvement of Other Stakeholder(s)	Department of Rehabilitation, Tulare County Board of Supervisors, Health and Human Services Agency Contracts Department, Foundation for California Community Colleges.		
Attachment(s)	No attachments are included with this item at this time.		



INTEROFFICE MEMORANDUM

TO: Mary Rodate, Workforce Services Manager

FROM: Desiree Landeros, Career Services Coordinator

DATE: June 2, 2026

SUBJECT: WIOA Title I Adult, Dislocated Worker, and Specialized Workforce Grant Allocations PY 26-27 Career Services Agreements

Item	Comments
Agenda Date	WIB Meeting – Wednesday, June 10, 2026
Request	<p>The Program and Evaluation Committee recommend to the WIB to allocate PY 26-27 WIOA Title I Adult, Dislocated Worker, and Specialized Workforce Grants contingent upon receipt of funds, to the previously approved WIOA Title I Career Services agreements for the following:</p> <ul style="list-style-type: none"> i. Allocate up to \$3,533,460 to Community Services Employment Training (CSET) for West Region- Comprehensive Center in Visalia, Tulare affiliate, and associated rural communities in agreement 26-SRC-18. ii. Allocate up to \$2,160,990 to Proteus, Inc for East Region - Comprehensive Center in Porterville, Dinuba affiliate, and associated rural communities in agreement 26-SRC-17.
Summary	<p>On May 13, 2026, the Board approved renewing agreements for the second year of the four-year procurement cycle. The WIB awarded agreements to CSET for the West Region, and Proteus for the East Region to provide WIOA Title I Adult and Dislocated Worker Career Services within their respective regions.</p> <p>On June 1, 2026, The Program and Evaluation Committee met and reviewed the WIB recommended funding distribution by Subrecipients. The recommendation table below represents allocations by Subrecipients and funding streams.</p> <p>The following table represents the recommended funding allocations by Subrecipients and funding streams:</p>

Recommended Career Services Grant Allocations PY 26-27

Workforce Grants	CSET (West Region)	Proteus Inc. (East Region)	Total
WIOA Adult & DW	\$2,355,600	\$1,581,700	\$3,937,300
ECO	\$213,200	\$0	\$213,200
ESE	\$751,000	\$404,000	\$1,155,000
Good Jobs Challenge	\$49,800	\$35,200	\$85,000
Ag Skills Advancement Program	\$22,800	\$25,500	\$48,300
RESET	\$141,060	\$114,590	\$255,650
Total	\$3,533,460	\$2,160,990	\$5,694,450

Specialized Workforce Program Descriptions:

Expanded Subsidized Employment (ESE)

The ESE program began as a pilot in May 2013 in partnership with HHSA TulareWorks. It provides job search assistance, job readiness training, subsidized employment, and pathways to unsubsidized employment for individuals receiving public assistance.

Environmental Cleanup Opportunities (ECO)

Launched in 2017 through collaboration with City of Visalia, ECO provides career services to Visalia residents who are currently homeless or having experienced homelessness within the past year. Participants receive work readiness training and are placed in transitional jobs hosted by the City of Visalia, allowing them to develop recent work experience and workplace skills while contributing to community projects. WIB supports the transitional jobs component using WIOA Adult Formula funds.

Good Jobs Challenge

The Good Jobs Challenge is a collaboration between the Fresno County Economic Development Corporation (EDC) and the WIB. It aims to enhance and build regional workforce training systems that promote, create, and execute sectoral partnerships, ultimately helping Americans secure high-quality jobs. This initiative offers individuals industrial training and assistance, including case management and follow-up services, to assist them in obtaining quality employment opportunities.

Ag Skills Advancement Project (QUEST NDWG)

The QUEST project is in partnership with Employment Development Department (EDD), and is focused on serving farmworkers, other adults in the same household as farmworkers to advance them in training and employment opportunities.

Readiness for Education and Sustaining Employment Training (RESET)

Established in 2015, RESET is a partnership between Tulare County Probation Department and the WIB. It serves adults under probation supervision referred to by a designated Probation Officer. Participants are enrolled in WIOA Adult program and receive career guidance, training opportunities, and paid transitional jobs, utilizing RESET and WIOA Adult Formula Funds.

Fiscal Impact	Approval of the recommended Title I WIOA Adult, Dislocated Worker, and Specialized Grant allocations will result in \$5,695,450 of budgeted expenditures for P26-27.
Alternative(s)	To not allocate the WIOA Title I Adult, Dislocated Worker, and Specialized Workforce grant funds for PY 26-27 but instead request the WIB staff develop an alternative plan.
Involvement of Other Stakeholder(s)	Tulare County Human Health Services Agency, Tulare County Probation, Fresno County Economic Development Corporation, Employment Development Department, City of Visalia.
Attachment(s)	No attachments are included within this item at this time.



INTEROFFICE MEMORANDUM

TO: David McMunn, Deputy Director - Administration

FROM: Johanna Washam, Accountant I

DATE: June 4, 2026

SUBJECT: Fiscal Year 2026-27 Workforce Investment Board Budget

Item	Comments
Agenda Date	WIB Meeting – June 10, 2026
Request	Approve the Fiscal Year 2026-27 Workforce Investment Board Budget.
Summary	<p>Background</p> <p>The Administrative Services Agreement between the Tulare County Board of Supervisors (BOS) and the WIB stipulates that before July 1 of each year, WIB shall prepare and submit to BOS for consideration and possible approval at a regularly scheduled meeting and operational budget and personnel plan that includes the amount appropriated for salaries and benefits, services and supplies, and fixed assets anticipated throughout the proposed budget. The personnel plan shall also include a listing of positions retained or contracted and the proposed compensation.</p> <p>Consequently, the WIB must submit a budget for FY 2026-27. Salaries and benefits are determined by the CAO office. County service departments apply expense estimates to each department’s budget. The WIB cannot utilize the County’s general funds; therefore, we are required to have a “Zero County Cost,” meaning our total revenues must match WIB expenses.</p> <p>Fiscal Year 2026-27 WIB Budget</p> <p>The proposed budget represents an overall decrease of \$522,129, or three percent in expenditure and an overall decrease of \$691,335, or four percent in revenues when compared with the FY 2025-26 final budget. Revenue projections will decrease by \$691,335 primarily based on a decrease in WIOA formula funding and three non-WIOA grants ending in Fiscal 2026.</p> <p>Significant Changes Between FY 2025-26 Budget and the FY 2026-27 Proposed Budget</p>

	<ul style="list-style-type: none"> • Office Supplies will increase by \$104,057 primarily due to IT equipment for the Visalia EC and the WIB office, and office equipment for the Porterville Employment Connection. • Professional Services will increase by \$771,085 primarily due to services relating to the Irvine Foundation project, additional services relating to Good Jobs Challenge and the Fresno Foundation LAUNCH project. • Participant Incentives & Stipends will decrease by \$452,140 due to the end of the ED Pilot Program. • WIOA Youth Revenue Budget shows an increase of \$996,477, but this is due to a higher carry-in from FY 2025-26 over previous years.
Fiscal Impact	Due to a decrease in the number of Special Grants and WIOA allocations, the WIB is decreasing expenditures accordingly.
Alternative(s)	The WIB and the BOS require a fiscal year budget. The Board could choose to adjust investments in a manner it believes best meets community needs.
Involvement of Other Stakeholder(s)	County of Tulare
Attachment(s)	WIB Budget FY 2027

Workforce Investment Board of Tulare County
Fiscal Year 2027 Budget - Revenue

<u>Revenue Source</u>	<u>FY 2026 Budget</u>	<u>FY 2027 Budget</u>	<u>Difference</u>	<u>% Difference</u>
WIOA Youth Formula	5,063,588	6,060,065	996,477	20%
WIOA Adult Formula	4,333,659	4,162,146	(171,513)	-4%
WIOA DW Formula	3,455,779	3,468,926	13,147	0%
Good Jobs Challenge	872,176	718,529	(153,647)	-18%
CERF - EDC Pilot Program	546,254	-	(546,254)	-100%
Summer Training & Emp. For Students	405,996	105,500	(300,496)	-74%
Rapid Response	382,083	269,522	(112,561)	-29%
National DW Grant - Quest	403,822	102,540	(301,282)	-75%
High Road Construction Careers	768,897	244,042	(524,855)	-68%
Other Revenue	423,337	472,531	49,194	12%
Career Pathways	225,971	225,971	0	0%
Regional Equity Recovery Program (RERP)	171,202	-	(171,202)	-100%
ECO (City of Visalia)	241,000	230,702	(10,298)	-4%
RESET (TC Probation)	239,970	255,650	15,680	7%
Step Up #LEAD	200,000	200,000	0	0%
Prison to Employment	135,122	-	(135,122)	-100%
Layoff Aversion	70,375	101,876	31,501	45%
Visalia Economic Development Corp	40,000	40,000	0	0%
CCWC Regional Agreements	25,000	25,000	0	0%
South Bay Apprenticeships	25,000	-	(25,000)	-100%
Expanded Sub. Employment (HHSA)	1,300,000	1,300,000	0	0%
Irvine Project	227,604	745,000	517,396	227%
Fresno State Foundation K-16 Collaborative	0	61,500	61,500	100%
Launch	0	76,000	76,000	100%
<u>Total Revenue:</u>	<u>19,556,835</u>	<u>18,865,500</u>	<u>(691,335)</u>	<u>-4%</u>

**Workforce Investment Board of Tulare County
Fiscal Year 2027 Expenses**

<u>Expense</u>	<u>FY 2026 Budget</u>	<u>FY 2027 Budget</u>	<u>Difference</u>	<u>% Difference</u>
Salaries & Benefits	3,676,492	3,873,210	196,718	5%
Consumable Supplies	369,415	473,472	104,057	28% *
Professional Services	515,334	1,286,419	771,085	150% *
Rent	993,286	1,037,534	44,248	4%
Staff Training	24,651	30,651	6,000	24% *
Travel	45,781	43,307	(2,474)	-5%
County of Tulare (Detail attached)	692,007	669,760	(22,247)	-3%
Other Expense	31,124	32,790	1,666	5%
<u>Total Operating Expense</u>	<u>6,348,090</u>	<u>7,447,143</u>	<u>1,099,053</u>	<u>17%</u>
Subrecipients	10,187,587	9,489,994	(697,593)	-7%
Participant Training	2,294,809	1,823,360	(471,449)	-21%
Participant Incentives & Stipends	557,143	105,003	(452,140)	-81% *
<u>Total Subrecipients & Training</u>	<u>13,039,539</u>	<u>11,418,357</u>	<u>(1,621,182)</u>	<u>-12%</u>
<u>Total Expense</u>	<u>19,387,629</u>	<u>18,865,500</u>	<u>(522,129)</u>	<u>-3%</u>

**Workforce Investment Board of Tulare County
FY 2027 Budget**

<u>County Service/Expense</u>	<u>FY 2026 Budget</u>	<u>FY 2027 Budget</u>	<u>Difference</u>	<u>% Difference</u>
Information Technology	196,432	197,877	1,445	1%
Maintenance	10,294	9,775	(519)	-5%
Custodial Service	27,626	27,083	(543)	-2%
Motor Pool	0	242	242	100%
Postage	641	243	(398)	-62%
Courrier Service	3,724	4,066	342	9%
Property Management	12,977	17,420	4,443	34%
Relias Learning Services	1,600	1,650	50	3%
<u>Service Total:</u>	<u>253,294</u>	<u>258,356</u>	<u>5,062</u>	<u>2%</u>
Worker Compensation Insurance	26,930	24,695	(2,235)	-8%
General Liability	29,892	24,928	(4,964)	-17%
Utilities	197,422	148,713	(48,709)	-25%
Copiers	2,818	5,120	2,302	82%
Telephones	41,696	39,668	(2,028)	-5%
Sheriff's Engraving	276	200	(76)	-28%
<u>Expense Total:</u>	<u>299,034</u>	<u>243,324</u>	<u>(55,710)</u>	<u>-19%</u>
COWCAP - County Wide Cost Allocation Plan	<u>141,555</u>	<u>168,080</u>	<u>26,525</u>	<u>19%</u>
<u>Total Tulare County Expense:</u>	<u>693,883</u>	<u>669,760</u>	<u>(24,123)</u>	<u>-3%</u>

WORKFORCE DATA NEWSLETTER

an In-Depth Analysis of Labor Market Information

From April 2025 to April 2026...



UNEMPLOYMENT RATE
decreased to **10.2%**



FARM JOBS
decreased by **900**



LARGEST GAINS:
Educational and Health Services | **1,200**



LABOR FORCE
Decreased by **4,400**



NON FARM JOBS
increased by **300**



LARGEST DECLINE
Professional & Business Services | **-1,700**

Highlights from the recent report include:

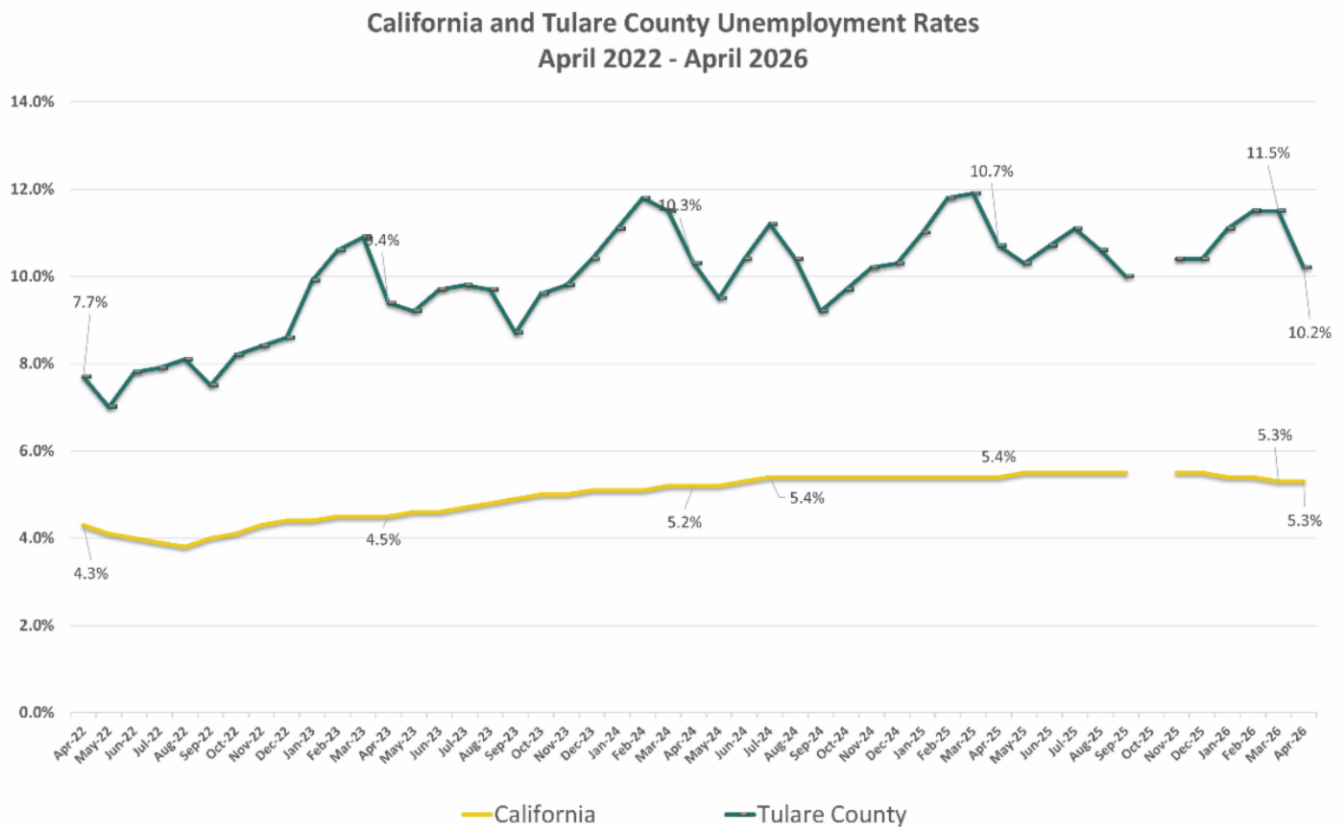
- From April 2025 to April 2026, the labor force decreased by an estimated 4,400 people, continuing a recent decline year-over year. Educational and Health Services continued to showed robust gains

over the last year while the overall unemployment rate decreased from a revised 10.7% to 10.2% year-over-year.

- While unemployment is relatively better than it was a year ago, this appears to be due to workers leaving the Labor Force rather than the job market getting stronger. Overall employment is still down since last year. Month to month numbers were buoyed by seasonal hiring in Farm jobs, but overall still remained weaker year-over year.

Employment in Tulare County vs. California

HOW DOES TULARE COUNTY'S UNEMPLOYMENT RATE CHANGE OVER TIME?

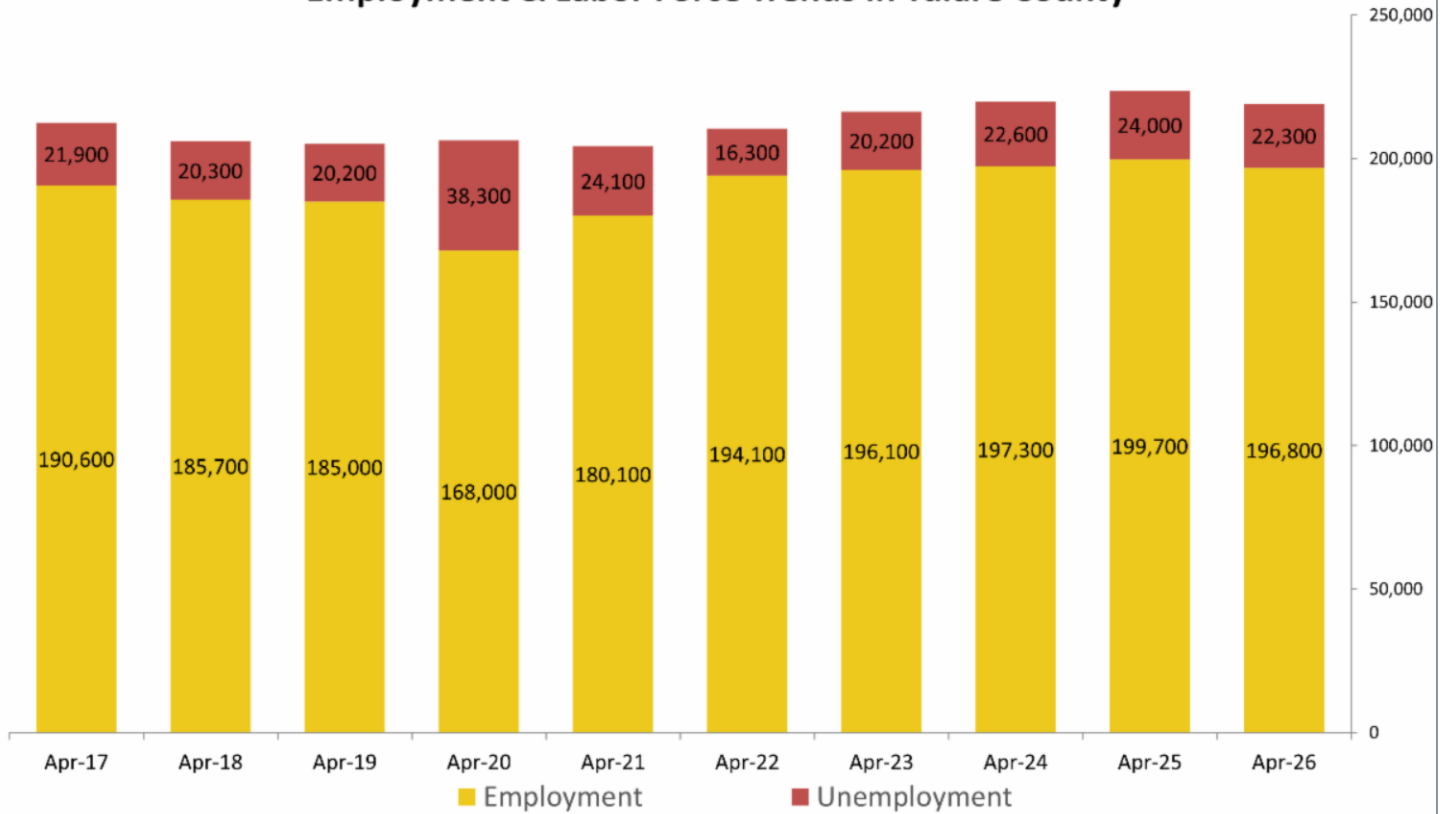


Month to month from March to April 2026, the unemployment rate remained declined to 10.2% reflecting normal seasonal patterns.

	April 2025	March 2026	April 2026	Change	
				Month	Year
Labor Force	223,600	218,200	219,200	1,000	-4,400
Employment	199,700	193,200	196,800	3,600	-2,900
Unemployment	24,000	25,000	22,300	-2,700	-1,700

The graph below shows April employment and labor force trends over the last 10 years.

Employment & Labor Force Trends in Tulare County



Gains + Losses | The Number of Jobs in Tulare County

HOW MANY JOBS HAVE COME AND GONE IN THE LAST YEAR & THE LAST MONTH?

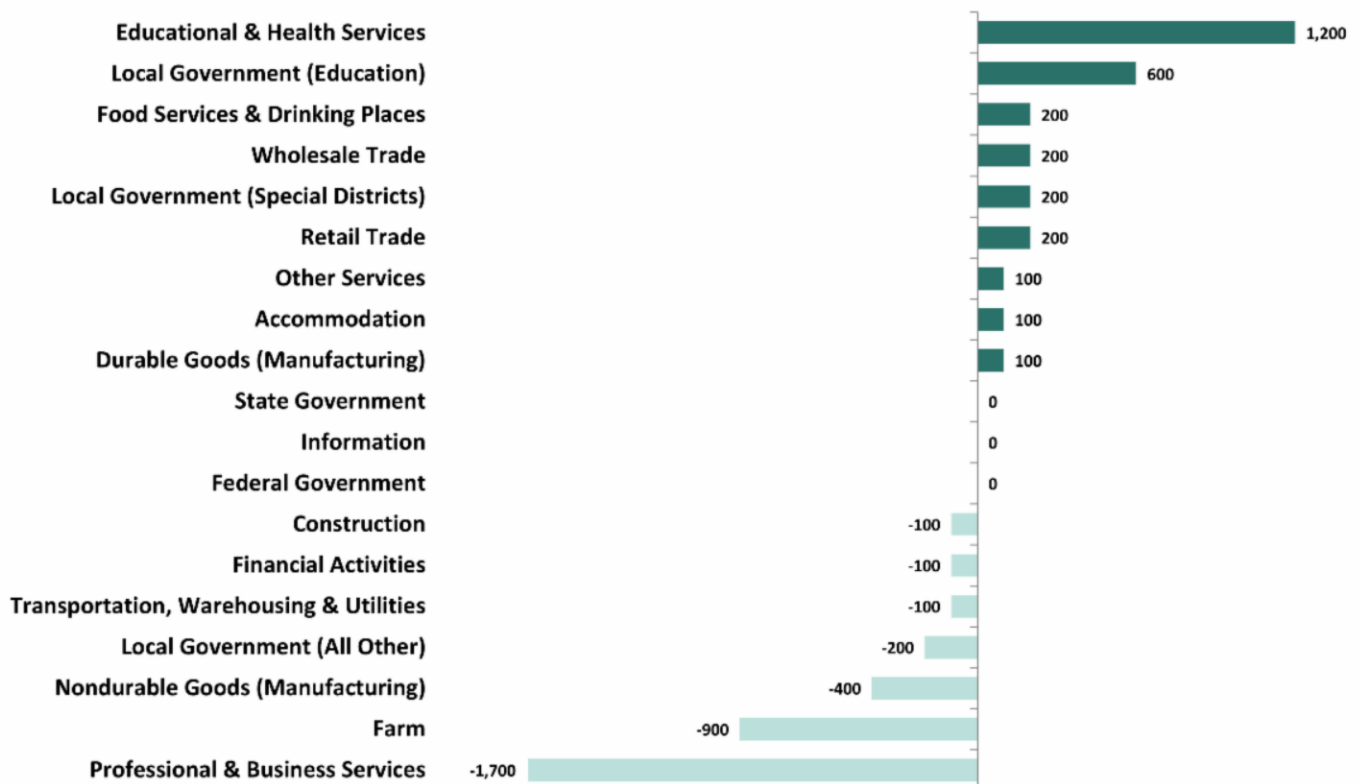
YEAR OVER YEAR | A COMPARISON

From April 2025 to April 2026, Educational & Health Services and Local Government (Education) both showed strong gains with several others registering more modest growth.

Professional & Business Services along with Farm jobs registered declines year-to-year.

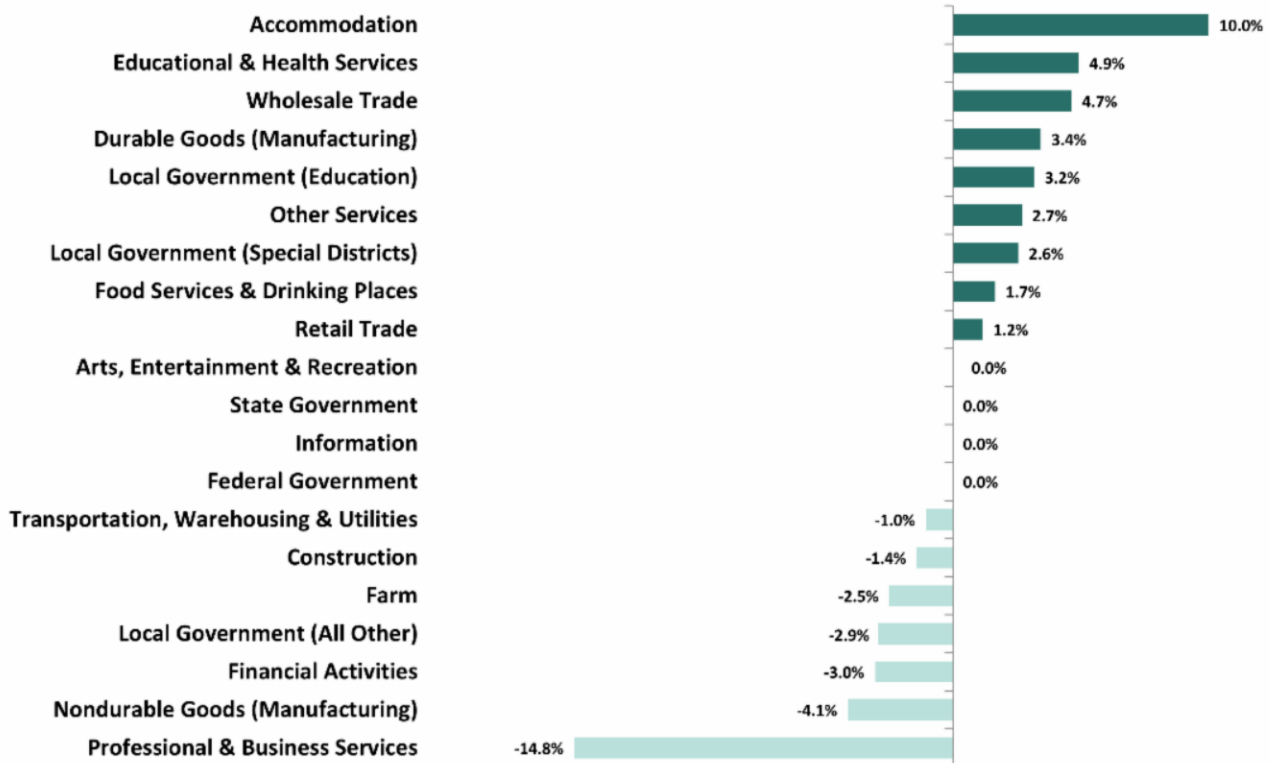
Tulare County 2025-2026 Change in Jobs

April 2025 - April 2026



Tulare County 2025-2026 Percent Change in Jobs

April 2025 - April 2026



MONTH OVER MONTH | A COMPARISON

On a month to month basis, Farm jobs hiring increased by 5,700 from March to April 2026, reflecting normal seasonal patterns. Several other industries registered small gains. Only Local Government (All Other) registered minimal job losses month to month.

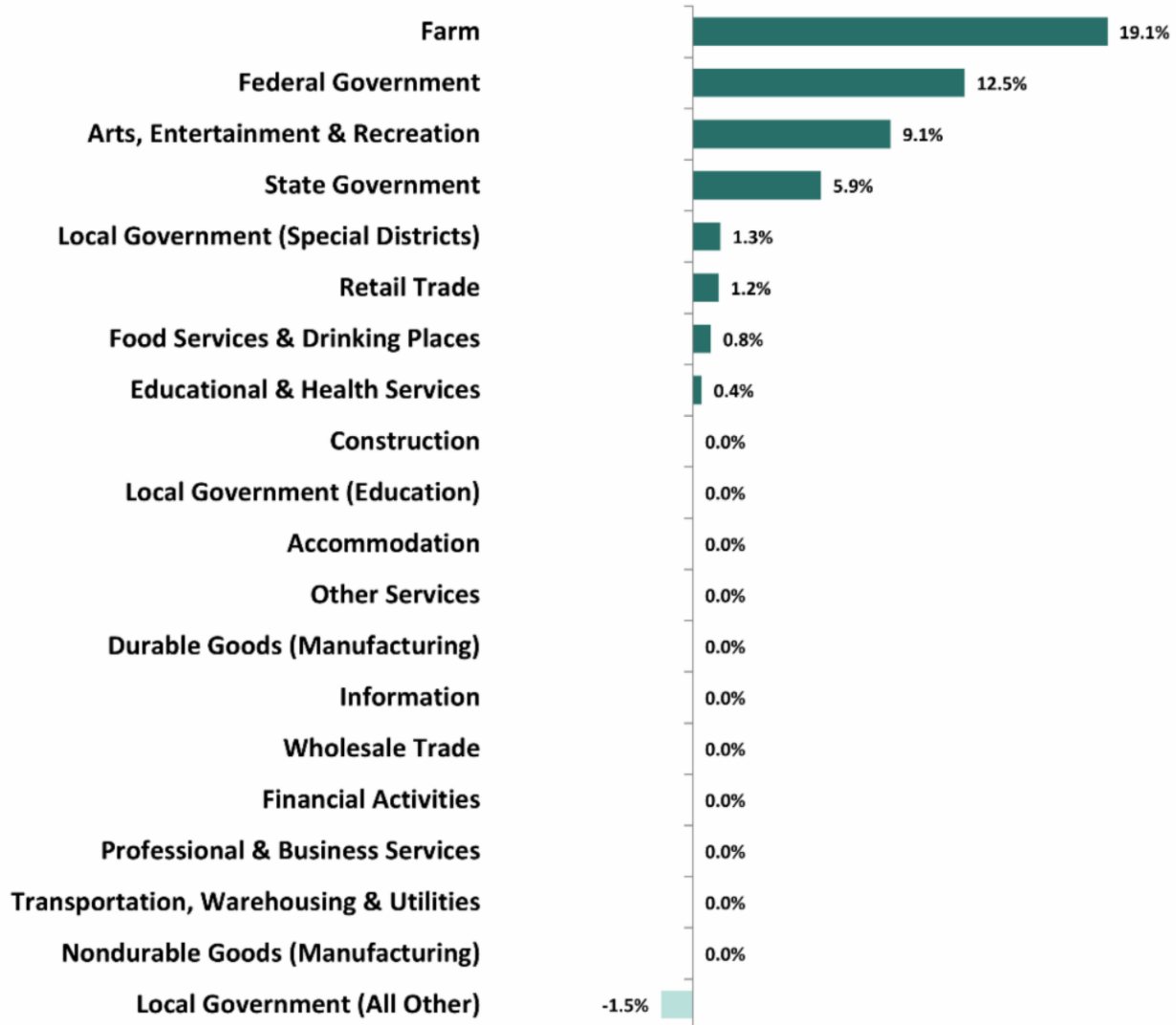
Tulare County Month-Over Change in Jobs

March 2026 - April 2026



Tulare County Month-Over Percent Change in Jobs

March 2026 - April 2026



The Tulare County WIB is excited to share our new [Economic Overview Dashboard](#) located directly on our website. This interactive tool provides stakeholders, partners, and the public with up-to-date, localized data on employment trends, industry growth, unemployment rates, job postings, and wage information.

We invite you to revisit this dashboard on a regular basis as data sets will be continuously updated with fresh information and insights. If you have further questions or want additional details on all of the labor market information that the Tulare County WIB has to offer, [please contact us!](#)

The employment data referenced in this newsletter is provided by the Employment Development Department of California.



we're your data hub

The Workforce Investment Board of Tulare County strives to bring you accurate and understandable data on workforce intelligence, industry trends, and labor market insight.

Please visit www.tularewib.org to learn more about our initiatives in Tulare County.

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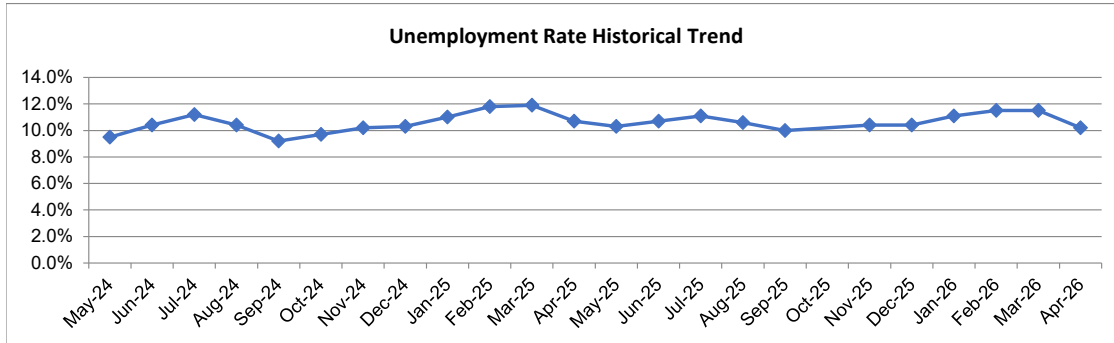
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IMMEDIATE RELEASE
 VISALIA METROPOLITAN STATISTICAL AREA (MSA)
 (Tulare County)

The unemployment rate in Tulare County was 10.2 percent in April 2026, down from a revised 11.5 percent in March 2026, and below the year-ago estimate of 10.7 percent. This compares with an unadjusted unemployment rate of 5.0 percent for California and 4.0 percent for the nation during the same period.



Industry	Mar-2026	Apr-2026	Change		Apr-2025	Apr-2026	Change
	Revised	Prelim				Prelim	
Total, All Industries	174,100	180,500	6,400		181,100	180,500	(600)
Total Farm	29,900	35,600	5,700		36,500	35,600	(900)
Total Nonfarm	144,200	144,900	700		144,600	144,900	300
Mining, Logging, and Construction	7,100	7,100	0		7,200	7,100	(100)
Manufacturing	12,400	12,400	0		12,700	12,400	(300)
Trade, Transportation, and Utilities	31,000	31,200	200		30,900	31,200	300
Information	600	600	0		600	600	0
Financial Activities	3,200	3,200	0		3,300	3,200	(100)
Professional and Business Services	9,800	9,800	0		11,500	9,800	(1,700)
Private Education and Health Services	25,400	25,500	100		24,300	25,500	1,200
Leisure and Hospitality	14,300	14,500	200		14,200	14,500	300
Other Services	3,800	3,800	0		3,700	3,800	100
Government	36,600	36,800	200		36,200	36,800	600

Notes: Data not adjusted for seasonality. Data may not add due to rounding
 Labor force data are revised month to month
 Additional data are available on line at www.labormarketinfo.edd.ca.gov