



# WORKFORCE INVESTMENT BOARD *OF TULARE COUNTY* Program & Evaluation Committee Meeting Minutes

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February 11, 2021

## **COMMITTEE MEMBERS ATTENDING**

Harroll Wiley- Chair, Randy Baerg, Rodney Wilson, Sandra Bullard, Ronny Jungk

## **WIB STAFF PRESENT**

David McMunn, Mary Rodarte, Desiree Landeros, Laura Gonzalez, Lisa Martinez, John Gonzalez, Laurel Hernandez

1. **CALL MEETING TO ORDER** - Harroll Wiley-Chair called the meeting to order at 7:31 a.m.
2. **PUBLIC COMMENTS** - Harroll Wiley-Chair opened the floor for public comment; none presented.
3. **CONSENT ITEMS** – All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.
  - a. Approve May 28, 2020, Program & Evaluation Committee Meeting Minutes

Motion by Sandra Bullard, second by Ronny Jungk to approve the consent items; carried by unanimous vote.

## 4. **REGULAR ITEMS**

1. Make a recommendation to the WIB to Release the Request for Proposal for the Workforce Innovation & Opportunity Act Title I Adult & Dislocated Worker Career Services for Program Year 2021/2022. This procurement will fund the WIB's WIOA Title I Adult and Dislocated Worker programs for one year with the possibility of three one-year contract extensions, for a total of four years, at the discretion of the WIB, should funding and performance warrant.

Mary Rodarte spoke to the committee with regards to a shared power point to release the Request for Proposal for WIOA Adult & Dislocated Worker Career Services and Expanded Subsidized Employment (ESE) Program, Program Year 2021-2022 for the provision of services at the:

- Comprehensive Centers – located in Porterville & Visalia
- Affiliate Sites – located in Dinuba & Tulare

RFP Provision of WIOA Career Services:

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- Provide WIOA Adult and Dislocated Worker services for job seekers and employers at comprehensive and affiliate sites.
- Comprehensive Centers-Subrecipient's are responsible for program and facilities.
- Affiliate Sites-Subrecipients are responsible for selecting the site.
- Access to Resource Room
- Basic and Individualized Career Services
- Training
- Specialized Targeted Population Grants – Expanded Subsidized Employment
- Proposal Submission
- Estimated Funding Levels
- RFP Procurement Timeline 2021

John Gonzalez spoke to the committee with regards to a shared power point on the RFP Provision of Business Services

- Business Outreach
- Preparing Job Seekers
- Recruitment Assistance

Motion by, Rodney Wilson, second by Sandra Bullard to recommendation to the WIB to Release the Request for Proposal for the Workforce Innovation & Opportunity Act Title I Adult & Dislocated Worker Career Services for Program Year 2021/2022. This procurement will fund the WIB's WIOA Title I Adult and Dislocated Worker programs for one year with the possibility of three one-year contract extensions, for a total of four years, at the discretion of the WIB, should funding and performance warrant; motion carried by a unanimous vote.

2. Make a recommendation to the WIB to Release the Request for Proposal for the Workforce Innovation & Opportunity Act Title I Youth Services for Program Year 2021/2022. This procurement will fund the WIB's WIOA Title I Youth programs for one year with the possibility of three one-year contract extensions, for a total of four years, at the discretion of the WIB, should funding and performance warrant.

Desiree Landeros spoke to the committee with regards to a shared power point on the Request for Proposal Youth Services, Program Year 2021-2022 for Service Delivery Areas are:

- Area I - Porterville
- Area II - Tulare
- Area III - Visalia
- Area IV- Dinuba/Orosi
- Area V- Exeter/Farmersville

RFP Provision of WIOA Youth Services

- Targeted Population
- Youth Career Services
- Work Experience
- Program Elements
- Proposal Submission
- Estimated Funding Levels
- RFP Procurement Timeline 2021

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John Gonzalez spoke to the committee with regards to a shared power point on the RFP Provision of Business Services

- Business Outreach
- Preparing Job Seekers
- Recruitment Assistance

3. Motion by Rodney Wilson, second by Randy Baerg to recommendation to the WIB to Release the Request for Proposal for the Workforce Innovation & Opportunity Act Title I Youth Services for Program Year 2021/2022. This procurement will fund the WIB's WIOA Title I Youth programs for one year with the possibility of three one-year contract extensions, for a total of four years, at the discretion of the WIB, should funding and performance warrant; motion carried by a unanimous vote.

4. **Good of the Order/Adjourn:**

There being no further business, Harroll Wiley – Chair adjourned at 7:54 a.m.