



WORKFORCE INVESTMENT BOARD OF TULARE COUNTY

MEETING

September 14, 2022, Minutes

WIB Directors Present: Kerry Hydash – Chair, Colby Wells – Vice Chair, Joe Hallmeyer-Treasurer/Secretary, Brandon Lovenburg, Brent Calvin, David Pena, Gil Aguilar, Randy Baerg, Robert Kleyn, Yolanda Valdez

WIB Directors Present Virtually: Christina Garza, Maratha McCurry

WIB Directors Absent: Amy Shuklian, Ronny Jungk, Tricia Stever Blattler

1. **Call to Order:** Kerry Hydash – Chair called the meeting to order at 7:31 a.m.
2. **Public Comment:** Kerry Hydash – Chair called for public comments. Brent Calvin informed and presented the College of the Sequoias (COS) Community District, California, Bond Measure C on the November ballot. To expand COS’s University Center providing local, affordable university degrees/career training including nursing, public safety, teaching/education, agriculture/water technology, business, partnering with regional universities; acquire, construct, repair classrooms, facilities, sites/equipment, including student/veteran/mental health center; shall College of the Sequoias Visalia Area Improvement District No. 2 of the College of the Sequoias Community College District’s measure authorizing \$95,000,000 in bonds at legal rates, levying \$13 per \$100,000 assessed valuation, generating \$5,400,000 annually while bonds are outstanding, be adopted, requiring audits, oversight.
3. **Consent Items:**
 - a. Workforce Investment Board Meeting Minutes
Approve July 13, 2022, Board Meeting Minutes.
 - b. Resolution for Remote Attendance at WIB and Committee Meetings Pursuant to AB 361
Approve a resolution to provide for remote attendance at WIB and WIB Committee Meetings pursuant to the teleconferencing provisions of AB 361.
 - c. Fiscal Year 2022-2023 WIOA Employment Connection Colocated Partners Infrastructure Funding Agreement (IFA)
Approve the FY 2022-2023 WIOA Employment Connection colocated partners infrastructure funding agreement for the Porterville and Visalia Comprehensive Employment Connection Centers in an amount of \$977,311 retroactive from July 1, 2022, to June 30, 2023, and Find that the WIB had the authority to enter into the proposed agreement as of July 1, 2022, and that it was in the WIB’s best interest to enter into the agreement on that date.
 - d. Agreement with Stanislaus County Workforce Development for Portion of the Valley-Wide Contract with California Employers Association (CEA) to Provide HR Hotline

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Approve an agreement with Stanislaus County Workforce Development for Tulare County's portion of the valley-wide contract with CEA to provide HR hotline services not to exceed \$11,701, for the period of July 1, 2022, through June 30, 2023.

- e. Agreement with Advanced Building Maintenance to Provide Janitorial Service at the Employment Connection Center in Visalia
Approve an agreement with Advanced Building Maintenance to provide janitorial service at the Employment Connection Center in Visalia for an amount not to exceed \$56,175 from October 1, 2022, to June 30, 2024, with the option to extend for an additional one-year period.
- f. Agreement with Fuentes Security Service to Provide Security Guard Services at the Employment Connection Centers in Visalia and Porterville
Approve an agreement with Fuentes Security Service to provide security guard services at the Employment Connection Centers in Visalia and Porterville from October 1, 2022, to June 30, 2024, in an amount not to exceed \$74,620 with the option to extend for an additional one-year period.
- g. Sublease Amendment with the Tulare County Economic Development Corporation (EDC) for Space at the WIB Industry Partnership Center Located at 309 W. Main Street, Suite 110, Visalia
Approve an amendment to the sublease with EDC for 356 square feet of office and conference room space at the WIB Industry Partnership Center located at 309 W. Main St., Suite 110, Visalia in the amount of \$1,053 per month, retroactive from July 1, 2022, to June 30, 2023, and find that it was in the best interest of the WIB to approve retroactively.

Find that the WIB had the authority to enter into the proposed agreement as of July 1, 2022, and that it was in the WIB's best interest to enter into the agreement on that date.
- h. Agreement with Corefactors to Provide Two-Day Technology of Participation (ToP) Training
Approve an agreement with Corefactors to provide a two-day training for twenty WIB staff and partners in ToP Facilitation Methods training in the amount not to exceed \$14,800.
- i. Performance Guidance, WIB Directive TUL 22-04
Approve WIB Directive TUL 22-04, Performance Guidance.
- j. 70 Percent LLSIL, Poverty Guidelines, and Self-Sufficiency Levels for 2022, WIB Directive TUL 22-05
Approve WIB Directive TUL 22-05, 70 Percent LLSIL, Poverty Guidelines, and Self-Sufficiency Levels for 2022.
- k. Salary and Bonus Limitations for 2022, WIB Directive TUL 22-06
Approve WIB Directive TUL 22-06, Salary and Bonus Limitations for 2022, pending the end of the 30-day comment period of September 25, 2022

Motion was made by Joe Hallmeyer, second by Robert Kleyn to approve the consent items; carried by unanimous vote.

4. Regular Items:

- a. Agreement with Middlestate to Develop a New Employment Connection Website
Approve an agreement with Middlestate to develop a new Employment Connection website, provide twelve months of staff support, and maintenance, and implement a search engine optimization (SEO) strategy in the amount not to exceed \$26,700, for the period of 12 months through September 2023.

Motion was made by Gil Aguilar, second by Colby Wells to approve an agreement with Middlestate to develop a new Employment Connection website, carried by unanimous vote.

- b. Professional Services Agreement (PSA) #365 with Erin Garner-Ford (EGF) Consulting for Theory of Change Development Services
Approve a PSA with EGF Consulting for Theory of Change development services for the period of September 14, 2022, to January 31, 2022, in an amount not to exceed \$4,700

Motion was made by Brent Calvin, second by Yolanda Valdez to approve a PSA #365 with EGF Consulting for Theory of Change development services, Gil Aguilar abstained, carried by remaining votes.

5. Information/Discussion Items:

- a. Measuring What Matters: Objectives and Key Results
WIB staff are implementing Objectives and Key Results (OKRs) for Program Year 2022-23 to measure the impact of the Employment Connection System and Youth Programs.
- b. The Real Role of Workforce Boards
The course, conducted by Bob Lanter of CWA, will discuss ways to strengthen the positioning of the local workforce board as a leader within our community.
Items covered include:
 - Examining the REAL role of workforce boards and how to get there;
 - Lessons from Leaders in 2020 - Crisis Management and the difference between management and Leadership;
 - Data analytics and positioning your board within the community;
 - Interactive dialogue with peers aimed at your key roles as workforce executives;
 - Today's current workforce initiatives and labor markets will be explored through the lens of LOCAL WORKFORCE BOARDS
- c. Health Care Advisory Meeting Update
The Tulare-Kings Healthcare Partnership met on August 26, 2022, and set the following strategic priorities:
 - Essential Workplace Skills for New and Existing Workers
 - Incubation to Employment Through Employer & Education Partnerships
 - Innovative Resources to Attract the Healthcare Workforce
 - Employer-Driven Education and Training CoordinationIn their next meeting, they will determine goals and metrics for the priorities.
- d. Workforce Data Newsletter – Volume 7, Issue 7, July 2022
- e. Tulare County Metropolitan Statistical Area (MSA) – July 2022

6. WIB Committee Reports

- WIB Employment Connection Committee (ECC) Meeting
- WIB Youth Committee Meeting

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7. **Good of the Order/Adjourn:** There being no further business; the meeting was adjourned by Kerry Hydash – Chair at 8:35 a.m.

Minutes submitted for approval by Joe Hallmeyer, Secretary.



Joe Hallmeyer, Secretary

Date

APPROVED BY
WORKFORCE INVESTMENT BOARD
MINUTES OF 11-09-2022