



WORKFORCE INVESTMENT BOARD of TULARE COUNTY PROGRAM & EVALUATION COMMITTEE MEETING MINUTES

May 1, 2024

Committee Members Present: Randy Baerg-Chair, Ronny Jungk, Sandra Bullard

Committee Members Absent: Rodney Wilson, Gil Aguilar

1. CALL MEETING TO ORDER: Randy Baerg, Program & Evaluation Committee Chair, called the meeting to order at 3:30 p.m.

2. PUBLIC COMMENTS: Randy Baerg called for public comments. There were no public comments.

3. CONSENT ITEMS:

- a. Approve February 14, 2024, Program and Evaluation Committee Minutes

A motion was made by Ronny Jungk and seconded by Sandra Bullard to approve the consent items. The motion was carried by unanimous vote.

4. INFORMATION/DISCUSSION

- a. Review State and Local Performance and Expenditure Report Card (PY 23-24 Quarter 3) WIOA Youth Services by Subrecipient:

Youth Services Coordinator, Desiree Landeros discussed the PY 23-24 Quarter 3 Report Card for WIOA Youth Services.

- i. Tulare County Office of Education for Employment and Education (TCOE/SEE) for Area I – Porterville, Lindsay, Strathmore, Terra Bella, and Woodville
- ii. Community Services Employment Training (CSET) for Area II – Tulare, Earlimart, Pixley, Tipton
- iii. Community Services Employment Training (CSET) for Area III – Visalia, Goshen
- iv. Community Services Employment Training (CSET) for Area IV – Dinuba, Cutler, Orosi
- v. Proteus, Inc. for Area V – Exeter, Farmersville, Ivanhoe, Woodlake

- b. Review State and Local Performance and Expenditure Report Card (PY 23-24 Quarter 3) WIOA Career Services by Subrecipient.

Workforce Services Coordinator Laurel Hernandez discussed the PY 23-24 Quarter 3 Report Card for WIOA Career Services.

- i. Community Services Employment Training (CSET) for the Employment Connection Center in Visalia
- ii. Community Services Employment Training (CSET) for the Employment Connection Center in Porterville
- iii. Community Services Employment Training (CSET) for the Employment Connection affiliate site in Tulare
- iv. Proteus, Inc. for the Employment Connection affiliate site in Dinuba

- c. Review Subrecipient Monitoring Reports for Youth and Adult, Dislocated Worker Services for PY 23-24

Workforce Development Analyst Anabel Rodriguez provided an overview of the monitoring process and the purpose of the WIB Monitoring. She discussed the Subrecipient monitoring reports for the Youth and Adult Dislocated Worker Services for Program Year 2023-2024. Additionally, Anabel clarified the definitions of a finding and an area of concern within the monitoring context.

5. **REGULAR ITEMS**

- a. Approve a Recommendation to the WIB to Renew Agreements and Allocate Funds for WIOA Adult, Dislocated Worker, and WIOA Youth Services for the PY 2024-2025 Subrecipient Agreements

Workforce Services Coordinator Laurel Hernandez discussed the allocation of WIOA Adult and Dislocated Worker funds for PY 2024-2025 and the renewal of agreements for Title I Career Services for Adult and Dislocated Worker services.

- I. Recommend renewing agreements and allocating WIOA Adult, Dislocated Worker, funds for PY 2024-2025 Title I Career Services Adult and Dislocated Worker services agreements upon receipt of funds for the following:
 - i. Proteus, Inc. for the Employment Connection Affiliate Center in Dinuba agreement #3092425
 - ii. Community Services Employment Training for Employment Connection Affiliate Center in Tulare agreement #3042425
 - iii. Community Services Employment Training for Employment Connection Comprehensive Center in Porterville agreement #3002425
 - iv. Community Services Employment Training for Employment Connection Comprehensive Center in Visalia agreement #3012425

Workforce Services Coordinator Desiree Landeros discussed the allocation of WIOA Youth Services funds for PY 2024-2025 and the renewal of agreements for Title I Youth Services agreements.

- II. Recommend renewing agreements and allocating WIOA Youth Services funds for PY 2024-2025 Title I Youth Services agreements upon receipt of funds for the following:
 - i. Tulare County Office of Education Services for Employment and Education (TCOE/SEE) for Area I (Porterville, Lindsay, Strathmore, Terra Bella, and Woodville) agreement #3192425
 - ii. Community Services Employment Training for Area II (Tulare, Earlimart, Pixley, Tipton) agreement #3762425
Community Services Employment Training for Area III (Visalia, Goshen) agreement #3772425
 - iii. Community Services Employment Training for Area IV (Dinuba, Cutler, Orosi) agreement #3782425
 - iv. Proteus, Inc. for Area V (Woodlake, Exeter, Farmersville, Ivanhoe, Three Rivers, Lemon Cove) agreement #3252425

A motion was made by Ronny Jungk and seconded by Sandra Bullard to approve a recommendation to the WIB to renew agreements and allocate funds for WIOA Adult, Dislocated Worker, and WIOA Youth Services for the PY 2024-2025 Subrecipient agreements. The motion was carried by unanimous vote.

6. GOOD OF THE ORDER/ADJOURN

Randy Baerg-Chair adjourned the meeting at 4:25 p.m.

The next Program & Evaluation Committee meeting is Tuesday, June 4, 2024, at 10:00 a.m.