



**MINUTES**

**TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC.  
(TCWIB)**

**EXECUTIVE COMMITTEE MEETING**

February 18, 2009

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**EXECUTIVE COMMITTEE ATTENDANCE**

**Committee Members Present**

Bill DeLain, Chairman  
Sandra Bullard  
Carolyn Rose  
Gil Aguilar  
Harroll Wiley, Vice Chair  
Joe Hallmeyer  
Marcia Becerra  
Mariann Hedstrom  
Robert Alcazar

**Committee Members Absent**

Barbara Waldron

**TCWIB Staff Present**

David McMunn  
Natalie Hanes  
Laura Castanon  
Desireé Shackelford  
Eldonna Caudill  
Sandi Miller  
Sharon Pearson  
Anita Bivian

**Other TCWIB Directors**

Kevin Cole  
Ronny Jungk

**Others Present**

Teresa Gaucin, IT  
Kathy Ezell, EDD  
John Delmatier, Proteus, Inc.  
Quirino Banuelos, CSET  
Nathan Ross, Proteus, Inc.

**Youth Council Representation**

**1. CALL MEETING TO ORDER**

The TCWIB Executive Committee meeting was called to order by Chairman, Bill DeLain at 12:30 p.m.

**2. PUBLIC COMMENTS (Three minutes per individual/organization, fifteen minutes total) - Bill DeLain called for public comments; there were no public comments.**

**3. CONSENT ITEMS - All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.**

**a. Approval of December 10, 2008 TCWIB Executive Committee Meeting Minutes**

**ACTION**

- Harroll Wiley made a motion to approve the Agenda Consent Items.
- Sandra Bullard seconded the motion.
- The votes of the TCWIB Directors present were unanimous.
- The motion was carried.

**4. ACTION**

**a. Youth Contracts**

- i. Approval of TCWIB staff recommendation to Sole Source the American Recovery and Reinvestment Act (ARRA) of 2009 (stimulus) funding for youth activities, including summer jobs, to the current TCWIB Youth Service Providers [Community Services and Employment Training (CSET), Proteus, and Tulare County Office of Education/SEE] contingent upon receipt of funds. The scope of work and budget will be approved by TCWIB staff. Funding is based upon the same percentage of total as the current WIA formula funded contracts. Contracts will run through 12/31/09.

David McMunn reported on estimated stimulus funds of Adult, Youth and DW which total \$7,794,650 that are in addition to the normal formula allocations. This funding is timely, targeted, and temporary and is this is one time funding.

Eldonna Caudill added a great deal of planning, coordinating and capacity building needs to be done very quickly in order to meet the requirements of the ARRA. The summer program will overlay and weave with the year-round program in terms of youth, staffing and resources. Sole Sourcing this funding will allow the WIB to respond immediately to planning, requirements and time lines of the ARRA of 2009.

The ARRA of 2009 includes \$1.2 billion for grants to States for youth activities, including summer jobs for youth. This summer youth funding will be in addition to the regular formula funds for year-round programs. Anticipated funding may be in the neighborhood of \$4 million which will significantly increase the size of summer youth programs and impact year-round programs in terms of staffing and resources. Early estimates could increase the summer program from less than 100 youth to more than 600 youth, per summer. Due to persistent funding reductions over the past 6 years, federal, state and local representatives are concerned that many organizations do not have the staffing capacity or experience to quickly implement a large summer program and thus may not expend funds as required. Workforce systems are urged to be ready as the timing issue will be a substantial challenge.

CSET, SEE, and Proteus are in good standing as WIB Service Providers and demonstrate the capacity to provide required services in a timely manner. All three organizations have years of experience successfully providing WIA youth services and are uniquely positioned to begin the 2009 Summer Youth program immediately. The summer youth program will serve youth ages 14 to 24.

Eldonna assured the Board that youth in all areas of the County would be served and she will come back to the

Board with the layout.

- ii. Approval of TCWIB staff recommendation to modify the current WIA Title I-B Youth contracts to extend through 12/31/09, contingent upon receipt of the American Recovery and Reinvestment Act (ARRA) of 2009 funds. The scope of work and budget to be approved by TCWIB staff. Current WIA youth contracts (CSET, Proteus, and SEE) will terminate June 30, 2009, unless modified. Modifying the contracts will allow the TCWIB to respond immediately to the increased planning and program requirements resulting from The American Recovery and Reinvestment Act of 2009, which will overlay and coincide with the formula funded programs. Funding is based upon the same percentage of total as the current WIA formula funded contracts.

**ACTION**

- Harroll Wiley made a motion to approve (i) Sole source the ARRA funding for youth activities and (ii) Modify the current WIA Title I-B Youth contracts, for an extension through 12/31/09.
- Gil Aguilar seconded the motion.
- Robert Alcazar and Carolyn Rose abstained.
- The votes of the remaining TCWIB Directors present were unanimous.
- The motion was carried.

**b. Adult Stimulus Contracts**

- i. Approval of TCWIB staff recommendation to Sole Source the Governor's Dislocated Worker WIA 25% Additional Assistance Funds for Economic Stimulus to the current Dislocated Worker Service Providers [Community Services and Employment Training (CSET) and Proteus] contingent upon the receipt of funds. The scope of work and budget will be approved by TCWIB staff. Funding is based upon the same percentage of total as the current WIA formula funded contracts including dislocated worker program elements.

David McMunn spoke about the staff report and getting money out to the community by targeting Dislocated Workers and work experience in the Private Sector. Given the additional funds this will give new Dislocated Workers more money and employers with labor work experience a 100 percent reimbursement. The Service Providers will locate the work sites.

Bill DeLain commented that both items include a cap of \$404,641.

- ii. Approval of TCWIB staff recommendation to Sole Source The American Recovery and Reinvestment Act of 2009 (stimulus) funding to the current Adult Service Providers [Community Services and Employment Training (CSET), Proteus, and REAP] contingent upon receipt of funds. The scope of work and budget will be approved by TCWIB staff. Funding is based upon the same percentage of total as the current WIA formula funded contracts including adult program elements.

**ACTION**

- Harroll Wiley made a motion to approve (i) Sole source the Governor's dislocated worker WIA 25% additional assistance funds for economic stimulus to the current dislocated worker service providers and (ii) Sole source ARRA funding to the current adult service providers.
- Gil Aguilar seconded the motion.
- Robert Alcazar and Carolyn Rose abstained.
- The votes of the remaining TCWIB Directors present were unanimous.
- The motion was carried.

**c. One Stop Operator Request for Proposals (RFP)**

Approval of TCWIB staff recommendation to grant authority to the TCWIB Program Committee to approve the Request for Proposals for the management and operations of Employment Connection One-Stop Center(s) including the provision of WIA Adult and Dislocated Worker services.

**ACTION**

- Joe Hallmeyer made a motion to approve the recommendation to grant authority to the TCWIB Program Committee to approve the Request for Proposals for the One Stop Operator Request for Proposals (RFP)
- Harroll Wiley seconded the motion.
- Robert Alcazar and Carolyn Rose abstained.
- The votes of the remaining TCWIB Directors present were unanimous.
- The motion was carried.

**5. TCWIB COMMITTEES/COUNCILS REPORT**

- A. TCWIB Executive Committee** – No Report.
- B. TCWIB Legislative Affairs Committee** – No Report.
- C. TCWIB Program Committee** – No Report.
- D. TCWIB Public Relations/Marketing Committee** – No Report.
- E. TCWIB Youth Council Committee** – No Report.
- F. TCWIB Employment Connection Council (ECC)** – No Report.

**6. INFORMATION/DISCUSSION ITEMS**

- a. Health Care Job Fair - The Rapid Response Team coordinated an industry specific Health Care Job Fair on February 4, 2009; targeting employers in the private and public sector. Invitations were issued to employees of Tulare County HHSA and Tulare District Hospital who were affected by recent layoffs. Eight health care industry businesses committed to the event while others provided information or leads to employment through posting on Cal Jobs in conjunction with the EDD. Employers who were able to make it to the event provided on site interviews and applications. Eighty job seekers attended the event. Feedback from both jobseekers and employers was positive. They liked the fact that the event was industry specific and targeted their particular audience. Also, the environment, staff and facility, offered professional support to job seekers in their job-seeking needs and provided an atmosphere that lent itself to an enjoyable and focused event.
- b. Getting Tulare County Back to Work - Sponsored by the Tulare County Workforce Investment Board (TCWIB), the session provided a forum for brainstorming creative solutions for “Getting Tulare County Back to Work”. In attendance were representatives from city and county governments, local businesses, labor organizations, and workforce development agencies. TCWIB Executive Director, Adam Peck provided an overview of Tulare County labor market data. The group then moved into a focused discussion lead by Virginia Hamilton, Executive Director of the California Workforce Association. The discussion focused on establishing and using networks such a career ladder network, a career exploration network, and a growth cluster network. The consensus of the group was that a redesign of strategies is necessary to meet the challenges that businesses and employees are experiencing at every level. The group also identified community assets and gaps.

**7. FUTURE TCWIB SPONSORED EVENTS, SEMINARS AND CONFERENCES**

➤ **THE NEXT TCWIB FULL BOARD MEETING TO BE HELD:**

**Wednesday, March 18, 2009 from 12:30 – 1:30 pm** at the Tulare County Workforce Investment Board  
4025 West Noble, Suite B - Avocado/Walnut room, Visalia, CA 93277

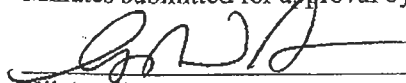
➤ **THE NEXT TCWIB EXECUTIVE COMMITTEE MEETING TO BE HELD:**

Wednesday, April 15, 2009 from 12:30 – 1:30 pm at the Tulare County Workforce Investment Board  
4025 West Noble, Suite B Avocado/Walnut room, Visalia, CA 93277

8. **TCWIB DIRECTOR/STAFF COMMENTS** - Directors are encouraged to submit names for nominees from the private sector. Please submit names to Chairman Bill DeLain for consideration.

9. **ADJOURN**

There being no further business the TCWIB meeting was adjourned at 1:30 p.m.  
Minutes submitted for approval by Gil Aguilar, Secretary.



Gil Aguilar, Secretary

4/10/09

Date

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